



After Structure Fire Preferred Vendor List Proposal

Background:

This proposal is to identify a process to select pre-approved vendors for our citizens for an after-fire event. Pre-approved vendors will be selected to perform immediate security and property conservation measures. We have seen an increase in multiple vendors arriving at the scene of these incidents without prior approval or request for these services. This has caused conflict between vendors vying for the service contract. This practice is unacceptable and adds even more stress to an already overwhelming event for the homeowner.

To help mitigate this conflict we are proposing to use a preferred pre-qualified vendor list. To create this list, we will implement a process to assess vendors that meet certain minimum qualifications and agree to work under these guidelines.

The selected group of vendors will be on a rotational call out basis as implemented by the on-scene incident commander. If the homeowner is not home at the time of the event, the on-scene incident commander will call the pre-authorized vendor for service. The homeowner has ultimate authority and may choose to use any vendor they wish.

Scope of Work:

- To provide initial immediate after fire construction, protecting the structure and its contents from further damage.
- To secure the property from trespassers, ensuring that the structure has limited access and securing the main access point with padlock and key.
- Ensure that all holes in roofs, floors, windows and doors are covered.
- Shore up and stabilize any unsafe eaves or overhangs as necessary.

Qualifications:

- Must be fully licensed and bonded, proof of credentials required.
- Must provide three (3) written references and provide your companies Better Business Bureau rating.
- Must have minimum of five (5) years of experience in the construction field.
- Must obtain all local, city, state and county work permits as required.
- Must sign an agreement of hold harmless liability with Eastside Fire & Rescue.



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Specifications for Response:

- Must be able to have a company representative on scene no less than 60 minutes from time of request.
- A company Foreman or lead must make contact (verbal, face to face) with the on-scene incident commander and a formal transfer of responsibility must occur.
- Representatives must be easily identifiable by uniform attire with company logo's.
- All workers must have approved personal protective equipment for the job to include, but not limited too; hardhat, gloves, eye protection, work boots, and approved respirators or particle filter masks.

Submittal Process:

All responses must be received by noon on January 4, 2019. Submissions for consideration must be submitted by mail or email to:

Deputy Chief: Richard Burke
Eastside Fire & Rescue
175 NW Newport Way Issaquah 98027
Rburke@esf-r.org

Selection Process:

Applicants meeting the minimum qualifications will be placed into a pool of preferred vendors. Preferred vendors will be requested directly to the scene of the incident by the following formulas.

For only two (2) qualified vendors: Vendor X will be up for call out on even dates of the calendar. Vendor Y will be up for call out on odd dates of the calendar.

For three (3) or more qualified vendors, a start date will be determined and a permanent rotation will be established from that day forward.

For example:

Vendor X	Vendor Y	Vendor Z	Vendor X
Day1	Day 2	Day 3	Day4

Calls for service will come directly from the on-scene incident commander or from our dispatch center (NORCOM). The exception to that rule is, that the homeowner or his/her representative can call whomever they wish.



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Terms and Conditions:

Acceptance to these terms do not guarantee payment for services rendered by Eastside Fire & Rescue. Services rendered are the sole financial responsibility of the homeowner.

The homeowner and/or his representative have full authority to hire or fire contractors for any reason.

Eastside Fire & Rescue will review contractors on file on a two-year basis. It is the annual responsibility of the vendor to provide proof of bond and insurance to Eastside Fire & Rescue in order to maintain preferred provider status.

Eastside Fire & Rescue retains the right to terminate the agreement for any reason, to include but not limited to; failure to show, failure to maintain a professional standard, and showing up to incidents without prior request or authorization.