Alternate Meeting Format: On March 24, 2020, the Governor issued Proclamation 20-28 prohibiting open public meetings from occurring in person. Due to these factors, the regular meeting of the EF&R Finance and Administrative Committee (FAC) was held virtually on June 17, 2020, using a remote meeting platform.

FAC Members: Vice Chair Larry Rude (Fire District 10)
Board Director Stacy Goodman (City of Issaquah)
Board Director Alan Gothelf (City of North Bend)
Commissioner Ron Pedee (Fire District 38)
Chair Karen Moran (City of Sammamish) (late arrival)

Present: Board Director Chris Ross (City of Sammamish)
Board Director Alan Martin (Fire District 10)
Alt. Board Director Chris Dahline (Fire District 38)
Chris Gianini (City of Sammamish)
Fire Chief Jeff Clark
Executive Assistant Jamie Formisano

Absent: None

The meeting was called to order by Acting Chair Rude at 1:00 p.m.

Old Business:
1. May 27, 2020 meeting minutes for approval: IT WAS MOVED BY DIRECTOR GOTHELF, SECONDED BY DIRECTOR GOODMAN TO: Approve the meeting minutes. MOTION CARRIED 5-0. (Alt. FAC member Chris Ross voted for Sammamish)

Regular Business:
1. Review and approve FAC and Budget Workplan: The FAC unanimously approved the proposed calendar and workplan.

2. Ambulance Fee discussion and recommendation: Provided an overview of the FAC Memo sent on June 10, 2020, which included additional information on Ambulance Transports. Reviewed the history of the current rate, collection practice and opportunities/challenges to adjust current rates. Discussed the pros and cons of hiring a collections agency, current practices of transportation agencies (AMR), and base marking the EF&R transport rate against AMR’s rates. Considered the impact to the public when discussing a potential increase to the rate. Clarified there are two decisions to make; 1. Potentially increase Collection Efforts and 2. Potentially increase Transport Fees.
The FAC agreed to the following:

- **Potential increase of Transport Fees**: Defer the discussion until the Revenue portion of the budget as well as the July FAC meeting. The Chief will provide a summary of options for the FAC to agree upon and then recommend to the EF&R Board and respective Partner Board and Council meetings.

- **Increase Collection Efforts**: Move the discussion to the EF&R Board for further deliberation.

3. **Regional Operating Budget Comparison Discussion**: Discussed the proposed draft 2021-2022 and the impacts of a flat budget.

4. **Overview of 2021-22 Expense and Revenue Budget**:
   a. Sustaining current service levels: The proposed budget reflects no changes to the current service levels. Discussed status of temporary Station 71 (currently awaiting a study on the property).
   b. Collective Bargaining Agreement (CBA) strategy was discussed in Executive Session at the EF&R Board meeting.

5. **Revenue Projection Discussion**: Discussed the increase to the GEMT transport revenue but used a conservative approach due to the sustainability of the GEMT program. Reviewed the non-partner revenues that are accounted for in the proposed budget.

6. **End Fund Balance (EFB) Projection and Strategy Discussion**: Reviewed the projected EFB as well as potential threats to the EFB, which include the Wildland season and a resurgence of COVID-19. Discussed the priorities and discussed potential uses for the 2020 EFB. The Chief will provide an updated EFB recommendation for FAC consideration to approve in preparation for a final proposal in the September meeting. Discussed consideration for funding training related to social justice.

**Good of the Order**: Request that the Board leadership work with Chief Clark to discuss the Agency’s plan pertaining to racial equity and social justice for discussion during the July EF&R Board meeting.

The meeting adjourned at 2:31 p.m.

Next meeting: July 22, 2020, 12:00 – 2:00 p.m.