

1                                   **KING COUNTY FIRE PROTECTION DISTRICT 10**  
2                                   **Board of Commissioners**  
3                                   **Regular Meeting Minutes**  
4                                   **March 8, 2021**  
5                                   **VIRTUAL MEETING**  
6

7 On March 24, 2020, the Governor issued Proclamation 20-28 prohibiting open public  
8 meetings from occurring in person. Due to these factors, the regular meeting of the Board of  
9 Fire Commissioners of King County Fire District 10 was held virtually on March 8, 2021, using  
10 a remote meeting platform.

11  
12 **Present:**       Chair Gloria Hatcher-Mays  
13                   Vice Chair Anita Sandall  
14                   Commissioner Alan Martin  
15                   Commissioner Don Smith  
16                   Commissioner Michael Dowling  
17                   Board Secretary Jamie Formisano  
18                   Fire Chief Jeff Clark  
19

20 **Absent:**

21  
22 **Call to Order and Roll Call:** Chair Hatcher-Mays called the meeting to order at 4:00 p.m.  
23 and reviewed the virtual meeting guidelines.  
24

25 **Oath of Office for Commissioner Dowling:** Dr. Michael Dowling was sworn in as the  
26 appointed Commissioner for Position 3 to serve through November 2021.  
27

28 **Public Comment:** None  
29

30 **Consent Agenda:** Items listed below were distributed to the Board in advance for review  
31 and enacted with one motion. IT WAS MOVED BY COMMISSIONER MARTIN, SECONDED  
32 BY COMMISSIONER SMITH TO: Approve the Consent Agenda. MOTION CARRIED, 4 – 0.

33 1. Agenda Bill D10-2021-07 Board Minutes and Financial Recap:

- 34       • Regular Meeting Minutes  
35       • Financial Recap  
36

37 *Arrival of Commissioner Sandall*  
38

39 **General Administrative Discussion:**

40 Revenue and Expense Report: Reviewed the financials, the delinquency report and bond  
41 disparities. Discussion ensued. Requested in R&E Report for future meetings to reflect detail  
42 as an estimated fund balance and denote \$1.7 million to reflect reserves for facility and PFAS  
43 related projects.  
44

45 **Fire Chief Briefing:**

- 46       • PFAS: Provided a high-level overview of PFAS, the history, the funding, liability, and the  
47 scope of work of the Executive Committee. Commissioner Martin attends the meetings  
48 as the PFAS Committee representative. The Executive Committee met last week and will  
49 be expending the new \$300k grant by June 2021.

- 50 • COVID-19/Vaccination Operations: The Mobile Vaccination Team continues to vaccinate  
51 community members. The Mass Vaccination Site at Lake Sammamish State Park is  
52 moving forward and is awaiting vaccines from King County Public Health. EF&R has  
53 partnered with the Snoqualmie Tribe to administer vaccinations to their members. The  
54 Tribe has also prioritized schoolteachers within the community. Discussion ensued  
55 regarding the approved phases and the Johnson and Johnson vaccine, which is currently  
56 not available within King County.
- 57 • Nonprofit Formation Finalized: Effective March 1, 2021, EF&R is recognized as a  
58 nonprofit.
- 59 • Reviewed the EF&R agenda.

60

61 **Committee Reports:**

62 EF&R Finance Administrative Committee: (no meeting held)

63

64 **Regular Business:**

- 65 1. Agenda Bill D10-2021-08 (Fire Benefit Charge Appeal Results): IT WAS MOVED BY  
66 COMMISSIONER MARTIN, SECONDED BY COMMISSIONER SMITH TO: Grant or  
67 deny the appeals as presented and instruct the District Secretary to send written  
68 confirmation of the Board's action to the taxpayers. MOTION CARRIED, 5 – 0.  
69
- 70 2. FBC Election Consulting Overview: Introduced Liz Loomis, Communications Consultant  
71 for the Finance Benefit Charge (FBC) renewal. Provided an overview of the FBC scope  
72 of work and key messages for staff and community education. Discussion ensued.  
73
- 74 3. D10 Property Sale Update: Briefed on the one-acre parcel located at the 1700 block of  
75 SE 164<sup>th</sup> Ave. The appraisal was estimated at \$150,000. A bid was submitted for  
76 \$35,000. Due to the public appraisal being conducted, staff recommended hiring a real  
77 estate agent to list the property on the open market. Discussion ensued. IT WAS  
78 MOVED BY COMMISSIONER SMITH, SECONDED BY COMMISSIONER MARTIN  
79 TO: Recommend EF&R staff to retain a real estate agent to list the property on the open  
80 market. Discussion ensued. MOTION CARRIED, 5 – 0.  
81
- 82 4. EF&R and IFCB Shared Space Discussion: Briefed on the discussions with the Issaquah  
83 Food & Clothing Bank (IFCB) to share the space. The IFCB has proposed drafting a letter  
84 of intent to co-exist in the main headquarters (HQ) building. The assessed valuation is  
85 approximately \$3.5 million per King County Assessor's office. Discussed the basic  
86 improvements to lease out the building and to maintain the building; to include ADA  
87 compliance, fire prevention systems, and other modifications. The IFCB would seek  
88 fundraising efforts in the amount of \$8-11 million to fund the project. Discussed the  
89 potential of retaining an attorney to represent the interest of District 10 regarding lease  
90 agreements. The Board deliberated on the opportunity to have facility improvements done  
91 due to the partnership with the IFCB. The Board also considered how the HQ facility  
92 works for the Board in the short term vs. long term. If there is interest on behalf of the  
93 Board, a letter of intent would be presented by the IFCB for the Board to review at a future  
94 meeting to move the discussion forward and conduct a feasibility study. Discussion  
95 ensued regarding the PFAS contamination, lease terms vs. value of investment and the

96 benefit/value to the taxpayers. The Board unanimously agrees to discuss moving forward  
97 and will review the letter of intent from the IFCB once presented.

98

99 **Executive Session:** None

100

101 **Good of the Order:**

102 February is Women’s History Month! EF&R is celebrating the women in the department and  
103 the fire service as a whole. The City of Sammamish has partnered with EF&R to recognize  
104 the women who serve the community.

105

106 **Calendar Review:**

- 107 • EF&R Board Meeting – March 11, 2021 4:00 p.m. (VIRTUAL)
- 108 • FAC Meeting – TBD (VIRTUAL)
- 109 • District 10 Board Meeting – April 5, 2021, 4:00 p.m. (VIRTUAL)
- 110 • FBC Resolution, Pro/Con Committee & Explanatory Statement Due – May 14, 2021
- 111 • FBC Rebuttal Statements Due – May 25, 2021
- 112 • FBC Renewal Public Hearing – July 6, 2021
- 113 • Finance Benefit Charge Election – August 3, 2021
- 114 • Issaquah City Council – 1<sup>st</sup> and 3<sup>rd</sup> Monday at 7 p.m., Issaquah City Hall
- 115 • Sammamish City Council – 1<sup>st</sup> and 3<sup>rd</sup> Tuesday at 6:30 p.m., Sammamish City Hall
- 116 • Carnation City Council – 1<sup>st</sup> and 3<sup>rd</sup> Tuesday at 7 p.m., Carnation City Hall
- 117 • North Bend City Council – 1<sup>st</sup> and 3<sup>rd</sup> Tuesday at 7 p.m., Mt. Si Senior Center

118

119 **Adjournment:** Chair Hatcher-Mays adjourned the meeting at 5:33 p.m.

120

121 **VIRTUALLY APPROVED BY THE DISTRICT 10 BOARD OF COMMISSIONERS ON**  
122 **APRIL 5, 2021. (Vote: 4-0)**