EASTSIDE FIRE & RESCUE BOARD OF DIRECTORS
REGULAR MEETING
January 9, 2020
4 p.m.

The regular meeting of the Board of Directors of Eastside Fire & Rescue was held on January 9, 2020, at Eastside Fire & Rescue Headquarters, 175 Newport Way NW, Issaquah, WA.

PRESENT: Chair Alan Gothelf (City of North Bend)
Board Director Larry Rude (Fire District 10)
Board Director Alan Martin (Fire District 10)
Board Director Matt Talbot (Fire District 38)
Board Director Karen Moran (City of Sammamish) (late arrival)
Board Director Chris Ross (City of Sammamish)
Alt. Board Director Chris Reh (City of Issaquah)
Board Director Stacy Goodman (City of Issaquah)
Board Secretary Jamie Formisano

STAFF: Fire Chief Jeff Clark
Deputy Chief Greg Tryon
Deputy Chief Richard Burke
Deputy Chief Ben Lane
Finance and Administrative Director Lisa King

AUDIENCE:

ABSENT:

CALL TO ORDER: Chair Gothelf called the meeting to order at 4:00 p.m., took roll call and led the flag salute.

SPECIAL PRESENTATION: None

PUBLIC COMMENT: None

CONSENT AGENDA:
IT WAS MOVED BY DIRECTOR REH, SECONDED BY DIRECTOR RUDE TO: Approve the Consent Agenda as amended. MOTION CARRIED AS AMENDED, 7-0.
1. Agenda Bill 2020-01 (Approval of Board Minutes and Financial Recap)

COMMITTEE REPORTS: No meetings held.

FIRE CHIEF BRIEFING:
- PFAS: The Executive Committee will be meeting next week to discuss the scope of work for Phase I.
- Norcom Update: The Executive Board declined renewal of the employment contract of Executive Director Orr. Director Orr performed very well for the years he was leading NORCOM. The Board will be meeting soon to determine how to select a replacement.
• Dr. Toone Contract for Services: Currently working with KC EMS, typically the ALS provider, to provide Quality Control and Quality Insurance. Contracting with Dr. Toone allows for a timely and high level of review. KC EMS is onboard with this contract.

• State Performance Audit Kick-Off: State Auditor: State Auditor is onsite conducting the Performance Evaluation over the next few weeks. We expect a completed report in Summer 2020.

• Weather Trends and Contingency Planning: Due to the imminent weather this summer, staff is strategically planning responses and resources in preparation for the Wildland season.

• Provided a 2019 Recap of successes that are aligned with the Strategic Plan.

• Staff is compiling a report of the 2019 incident responses, which showed a 7.5% increase in call volume.

• Notified of a potential strike of the Swedish Nurses Union. Staff will be coordinating with Swedish to ensure continued coverage of services.

• South East Area Legislative Transportation Coalition: Efforts are to improve HWY 18, which affects EF&R response area. Chief Clark will be attending these meetings and brief accordingly.

• Station 78 Flooding: Reviewed the impacts of the flooding at Station 78 on Friday, December 20, 2019. Crews were back in quarters on December 24, 2019. The insurance company has been extremely responsive. The Station has been decontaminated and the HVAC is scheduled to be serviced. Currently, expenses incurred are approximately $10k due to overtime costs. Discussed mitigation and how to move forward to protect property and reduce community impacts.

Arrival of Director Moran

NEW BUSINESS:

1. Agenda Bill 2020-02 (Contract: City of Sammamish for Temporary Services): Briefed on the history of contract discussions with City staff. The Sammamish City Council will be considering this contract on their January Council meeting. Discussion ensued regarding the terms of the agreement. IT WAS MOVED BY DIRECTOR MARTIN, SECONDED BY DIRECTOR MORAN TO: Move to approve the contract with the City of Sammamish for Temporary Services, pending approval by the City of Sammamish. Motion Carried 8-0.

2. Agenda Bill 2020-03 (Contract: Issaquah Food & Clothing Bank): Discussed the intent of the Mobile Integrated Healthcare (MIH) and associated funds approved in the KC EMS Levy. A portion of the MIH program allows EF&R to partner with the IFCB social worker to provide case management services. IT WAS MOVED BY DIRECTOR MORAN, SECONDED BY DIRECTOR TALBOT TO: Move to approve the contract with the Issaquah Food & Clothing Bank. Motion Carried 8-0.

3. Agenda Bill 2020-04 (Contract: Tactical Athlete Health and Performance Institute): Briefed on the intent of the contract to best serve the employee and employer. Discussed the collaborative relationship with L&I, costs associated with injured workers, and data analysis and trends to show the success of the program. IT WAS MOVED BY DIRECTOR REH, SECONDED BY DIRECTOR MORAN TO: Move to approve the contract with Tactical Athlete Health and Performance Institute. The Board requests for staff to provide a six-month update on the program. Motion Carried 8-0.
4. Governance Discussion and potential delegation to FAC: Recommended delegation of the Governance Discussion to the FAC.

5. Strategic Plan Timeline and Overview: Provided an overview of the 2017-2021 Strategic Plan, which has been a roadmap to meet objectives of the department. This year we will conduct a similar process that will allow participation at all levels of the department, the community, and elected officials. Discussed involving community stakeholders and accreditation.

6. Paperless Board Meeting Discussion: Discussed options related to a paperless Board meeting, which include reduced agenda packets and providing tablets. Board members agree with the concept of reducing administrative time and environmental mindfulness. The Board Secretary will reach out to the Board members for their individual preferences.

7. Board Retreat Agenda Discussion: Briefed on the upcoming Board retreat, scheduled for February 27, 2020 at 4:00 p.m., Hilton Garden Inn Issaquah. Recommendations for the agenda include discussing partnerships with outside jurisdictions and quarterly meetings with the Chief and Board members to continually improve communications. Please submit suggestions for agenda items to the Board Secretary no later than February 13, 2020.

GENERAL ADMINISTRATIVE DISCUSSION:

GOOD OF THE ORDER:
- Congratulated the recently elected Councilmembers, including the election of Mayor Moran and Deputy Council President Reh.
- Thanked the current Board for their hard work and dedication during their term on the EF&R Board.
- DC Burke briefed on the new BC vehicles that are being placed into service.

CALENDAR REVIEW:
- Electric Rosenbauer Concept Truck Demo - January 16, 2020, 10:00 a.m.-2:00 p.m., HQ
- FAC – January 22, 2020, 12:00 – 1:00, HQ (lunch provided)
- EF&R Agenda Review – January 22, 4:00 p.m., HQ (Issaquah)
- Legislative Day – January 28, 2020, Olympia (RSVP required by 1/10/20)
- Recruit Graduation - January 30, 2020, 6:00 p.m., River of Life Fellowship, Kent (DATE CHANGE)
- EF&R Warrant Review – February 13, 2020, 3:30 p.m., HQ (Issaquah)
- EF&R Board Meeting – February 13, 2020 4:00 p.m., HQ
- EF&R Board Retreat – February 26 or 27 (Save the Date)
- Fireground 101 – May 16, 2020 Bellevue Training Facility (Save the Date)

ADJOURNMENT: Chair Gothelf adjourned the meeting at 5:01 p.m.

SIGNING OF DOCUMENTS:

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Board Director

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Board Director
Board Director

Board Director

Board Director