



# Eastside Fire & Rescue Board of Directors

## Regular Meeting Agenda

January 13, 2022, 4:00 p.m.

VIRTUAL MEETING

Pursuant to the Governor’s Emergency Proclamation, EF&R is unable to provide an in-person location for the public to listen to the virtual Board of Directors meeting. Meetings are accessible to the public by a phone-in option.

### Phone-In Option

Phone-in Number: (509) 931-1382

Conference ID: 920 558 862#

**Written Comment:** Written public comment will be accepted until 1:00 p.m. on the day of the meeting. Submit your written comments via email to the Board Secretary at [publiccomment@esf-r.org](mailto:publiccomment@esf-r.org).

**Verbal Comment:** Up to three (3) minutes of verbal public comment may be provided per person live during the meeting. Please sign-up in advance of the meeting (by 1:00 p.m.) by completing the [Public Comment Sign-Up Form](#). Kindly review the instructions for [Virtual Board and Committee meetings for public attendance and public comment](#) prior to the meeting.

### CALL TO ORDER, ROLL CALL

### PUBLIC COMMENT

### CONSENT AGENDA – *For Approval*

- 1. Agenda Bill 2022-01 (Approval of Board Minutes and Financial Recap)..... Page 2
  - 1.1. Minutes – Regular Board Meeting Minutes ..... Page 3
  - 1.2. Financial Recap ..... COMING SOON
- 2. Agenda Bill 2022-02 (Write-Off Request)..... COMING SOON

### COMMITTEE MEETING REPORTS

### FIRE CHIEF BRIEFING

- 1. COVID-19
- 2. PFAS

### REGULAR BUSINESS

### GENERAL ADMINISTRATIVE REPORTS

- 1. Revenue and Expense Report ..... COMING SOON
- 2. Incidents Activity Reports ..... Page 6

EXECUTIVE SESSION: RCW 42.30.110(1)(i); *to discuss litigation with legal counsel*

### GOOD OF THE ORDER

### CALENDAR REVIEW

- EF&R Agenda Review – January 26, 2022, 4:00 p.m.(Virtual) (FD10)
- Warrant Review – February 10, 2022 (FD10 to schedule with [ap@esf-r.org](mailto:ap@esf-r.org))
- EF&R Board Meeting – February 10, 2022, 4:00 p.m. (Virtual)
- Annual Awards & Recognition Banquet – March 3, 2022
- 2022 Legislative Day - TBD

### ADJOURN MEETING



**Eastside Fire & Rescue  
Board of Directors  
AGENDA BILL 2022-01  
January 13, 2022**

**SUBJECT: December Monthly Board Minutes and Financial Recap Approval**

**SUMMARY STATEMENT:** The Board Secretary submits completed minutes for the prior month’s meetings to the Board for review, prior to the regular Board meeting. The Board acts upon the minutes first directing any needed changes to be noted on the document in ink, initialed by the Board Secretary, approving said minutes as amended.

The Agency utilizes the Auditing Officer Certification method (RCW 42.24.080) of approving normal and usual ongoing expenditures for payroll, utilities, and other goods and services, on behalf of the Board of Directors. Monthly, those expenditures are provided for review and oversight by the Board pursuant to state law (RCW 42.24.180). Items requiring Board approval in advance of payment are presented on separate Agenda Bills to obtain approval and are included on the Monthly Financial Recap when paid after said approval. Items paid but rejected by the Board after they have been paid, will become receivables and immediate collection by the Agency Audit Officer will commence.

|                                 |                            |
|---------------------------------|----------------------------|
| <b>Expenditure Required: \$</b> | <b>Amount Budgeted: \$</b> |
|                                 | <b>Fund(s) Utilized:</b>   |

**RECOMMENDED MOTION: Move to approve the Minutes and Financial Recap.**

**ALTERNATIVE(S):** Approve the attached, stipulating any items needing change or rejection, and order the collection of any items necessary.

**EXHIBITS:**

- 1) Prior month’s regular and special Board meeting minutes, together with any hand-noted changes, as directed by the Board.
- 2) Prior month’s Monthly Financial Recap with the Accounting Certification. The Monthly Financial Recap includes the prior month’s blanket vouchers, certified by an Agency Audit Officer.

**Originator:** NF

|                   |                        |                         |
|-------------------|------------------------|-------------------------|
| <b>Action:</b>    |                        | <b>Date:</b>            |
| <b>Motion by:</b> | <b>2<sup>nd</sup>:</b> | <b>Board Secretary:</b> |

1 **EASTSIDE FIRE & RESCUE BOARD OF DIRECTORS**  
2 **REGULAR MEETING**  
3 **December 9, 2021**  
4 **VIRTUAL MEETING**  
5

6 Effective June 30, 2021, the Governor's guidance permitted open public meetings to operate  
7 in person without regard to capacity limitations. However, the lifting of the restrictions was  
8 not, as of June 30, 2021, accompanied by a lifting of the State of Emergency or  
9 a modification of Proclamation 20.28-15. Due to these factors, the regular meeting of the  
10 EF&R Board of Directors was held virtually, using a remote meeting platform.

11  
12 **PRESENT:** Chair Alan Gothelf (City of North Bend)  
13 Board Director Gloria Hatcher-Mays (Fire District 10)  
14 Board Director Anita Sandall (Fire District 10)  
15 Board Director Chris Ross (Sammamish)  
16 Board Director Karen Moran (City of Sammamish)  
17 Board Director Stacy Goodman (City of Issaquah)  
18 Alt. Board Director Zach Hall (City of Issaquah)  
19 Alt. Board Director Chris Dahline (Fire District 38)

20  
21 Board Secretary Nicole Frisch  
22 Fire Chief Jeff Clark  
23

24 **AUDIENCE:** Commissioner Don Smith (Fire District 10)  
25

26 **ABSENT:** Board Director Matt Talbot (Fire District 38) (*Excused*)  
27 Vice Chair Chris Reh (City of Issaquah) (*Excused*)  
28

29 **CALL TO ORDER:** Chair Gothelf called the meeting to order at 4:00 p.m. and took roll call.  
30

31 **PUBLIC COMMENT:** None.  
32

33 **SPECIAL RECOGNITION:** December 2021 Retiree Recognition  
34

35 **CONSENT AGENDA:**  
36

37 IT WAS MOVED BY DIRECTOR SANDALL, SECONDED BY DIRECTOR MORAN TO:  
38 Approve the Consent Agenda. MOTION CARRIED, 8-0.

- 39 1. Agenda Bill 2021-44 (Approval of Board Minutes and Financial Recap)
  - 40 2. Agenda Bill 2021-45 (Write-Off Request)
  - 41 3. Agenda Bill 2021-46 (Apparatus 7831 – Release of Interest and Surplus)
- 42

43 **COMMITTEE REPORTS:**

44 Finance and Administrative Committee (FAC): Director Moran provided an overview of the  
45 November 17, 2021 meeting. She reported that the meeting was short; the Committee  
46 passed unanimously a motion to bring the wildfire prevention program to the whole EF&R  
47 Board, likely in January, after it has been presented to the Sammamish City Council.  
48  
49  
50

51 **FIRE CHIEF BRIEFING:**

- 52 • COVID-19 / Vaccinations: Chief Clark reported that there are no significant updates since  
53 the last meeting. EF&R has begun offering boosters for employees and elected officials;  
54 those interested should please reach out to Board Secretary Frisch or BC Mark Vetter.  
55 Chief Clark reported that he personally, Eastside Fire & Rescue, the King County Fire  
56 Chiefs Association, and most other Chiefs and fire departments in King County were  
57 served with a class action lawsuit related to the handling of the religious accommodation  
58 process that ensued after the vaccine mandate in October. Chief Clark reported that  
59 many EF&R employees are experiencing fatigue as we continue to work through the  
60 pandemic and all its impacts. Staff continues to do everything possible to support our  
61 employees. Chief Clark reported that the Department has successfully completed the  
62 new hire process and has extended conditional offers to 25 applicants.
- 63 • PFAS: The Department's PFAS consultant has been working on and has sent a draft  
64 letter for staff review. Staff will review and update the Board of Directors before  
65 submitting to the Washington State Department of Ecology in the new year.
- 66 • Wildfire Prevention: the FAC agreed to move the Wildfire Prevention program proposal  
67 to the EFR board. Chief Clark reported that he will present to the Sammamish City  
68 Council at their January 4 meeting and bring it to the EF&R Board of Directors after that.
- 69 • Chief Clark reported that he will be out of the office the week of December 13, 2021. AC  
70 Lane will be Acting Fire Chief in his absence.

71  
72 **REGULAR BUSINESS:**

- 73 1. 2022 Annual Agenda Calendar (Review and Final Adoption): Adopted the 2022 Annual  
74 Agenda Calendar.
- 75  
76 2. 2022 Legislative Agenda (Review and Final Adoption): Adopted the 2022 Legislative  
77 Agenda

78  
79 **GENERAL ADMINISTRATIVE DISCUSSION:**

- 80 1. Revenue and Expense Report: Included in packet.  
81 2. Incidents Activity Report: Included in packet.

82  
83 **EXECUTIVE SESSION:** At 4:28 p.m., the Board of Directors moved into Executive Session  
84 for 15 minutes pursuant to RCW 42.30.110(1)(g) to review the performance of a public  
85 employee.

86  
87 At 4:45 p.m., the Board of Directors extended the Executive Session for 5 minutes.

88  
89 At 4:50 p.m., the Board of Directors extended the Executive Session for 5 minutes.

90  
91 The Board of Directors returned to the regular session at 4:55 p.m. No decisions were made.

92  
93 Agenda Bill 2021-47 (2021 Fire Chief Performance Evaluation): IT WAS MOVED BY  
94 DIRECTOR GOODMAN, SECONDED BY DIRECTOR SANDALL TO: Approve the Fire  
95 Chief Performance Evaluation. Motion Carried 8-0.

96  
97 IT WAS MOVED BY DIRECTOR GOODMAN, SECONDED BY DIRECTOR SANDALL TO:  
98 Approve a 6% one-time payment for performance for Chief Clark. Motion Carried 8-0.

101 **GOOD OF THE ORDER:**  
102 Director Gothelf extended thanks to Director Goodman at her last Board of Directors meeting  
103 for her work throughout her time on the EF&R Board of Directors.

104  
105 Chief Clark extended thanks to Director Ross at his last Board of Directors meeting for his  
106 years of service on the EF&R Board of Directors.

107  
108 Director Hatcher-Mays extended thanks to EF&R staff who are helping to get boosters out  
109 to EF&R employees and the community. She encouraged her fellow Directors to get their  
110 boosters.

111  
112 **CALENDAR REVIEW**

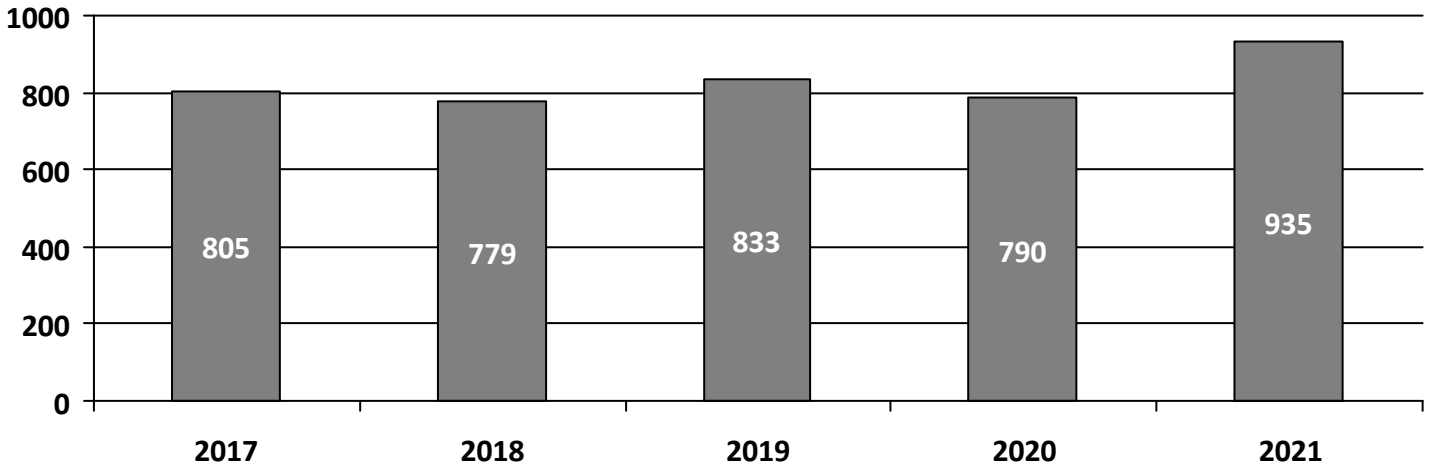
- 113 • HQ Holiday Closure – December 23, 2020 – December 31, 2021
- 114 • District 10 Regular Meeting – January 10, 2022, 4:00 p.m.
- 115 • Woodinville Fire & Rescue Regular Meeting – January 11, 2022, 5:00 p.m.
- 116 • Warrant Review – Complete by January 13, 2022 (*Sammamish to schedule with [ap@esf-r.org](mailto:ap@esf-r.org)*)
- 117 • EF&R Board of Directors Meeting – January 13, 2022, 4:00 p.m.
- 118 • Save the Date! Annual Awards Banquet – March 4, 2022

119  
120 **ADJOURNMENT:** Chair Gothelf adjourned the meeting at 5:07 p.m.

PENDING APPROVAL

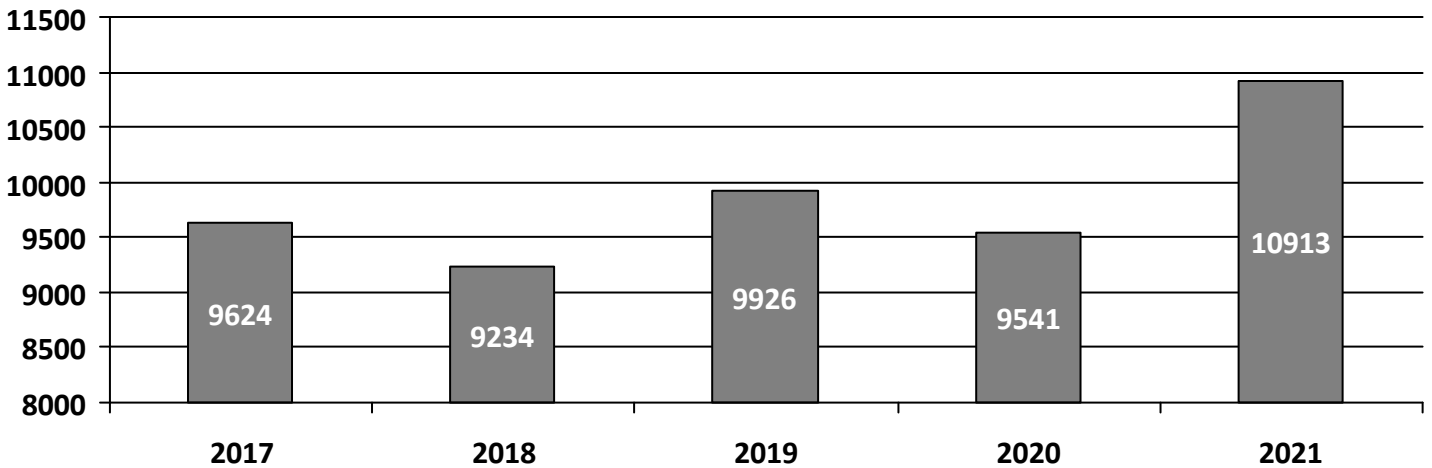
# EF&R Current and 5-Year Incident History

## For the Month of December Only



| Year | AFA | EMS | Non-Struc Fire | Struc Fire | MVA | Other | Total |
|------|-----|-----|----------------|------------|-----|-------|-------|
| 2017 | 92  | 584 | 43             | 19         | 51  | 16    | 805   |
| 2018 | 94  | 570 | 50             | 11         | 29  | 25    | 779   |
| 2019 | 97  | 596 | 62             | 11         | 34  | 33    | 833   |
| 2020 | 73  | 589 | 57             | 9          | 36  | 26    | 790   |
| 2021 | 112 | 640 | 98             | 12         | 44  | 29    | 935   |

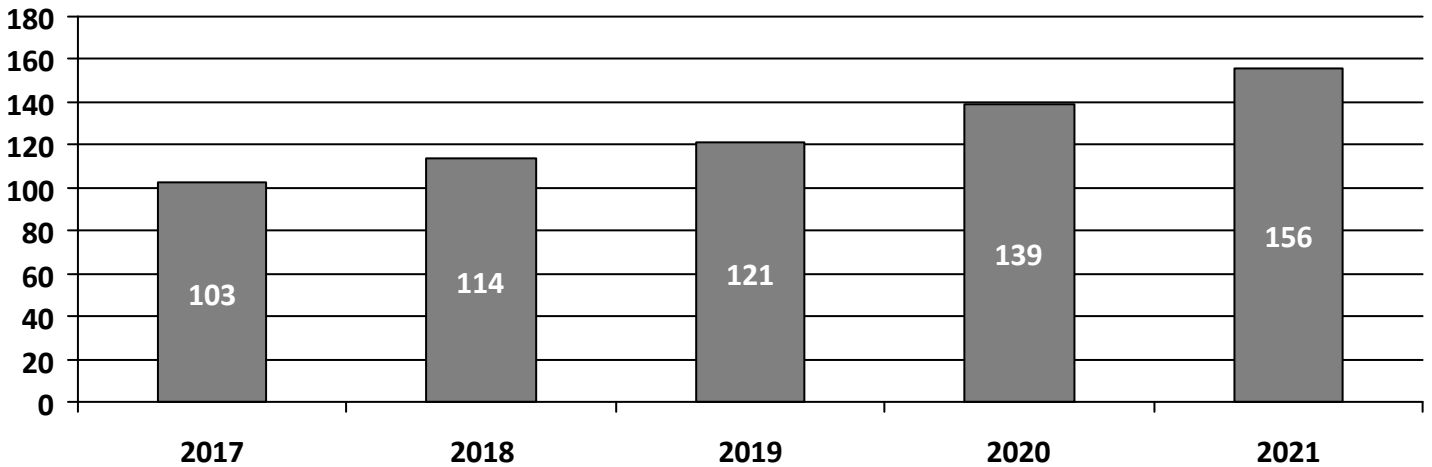
## Year-to-Date Through December



| Year | AFA  | EMS  | Non-Struc Fire | Struc Fire | MVA | Other | Total |
|------|------|------|----------------|------------|-----|-------|-------|
| 2017 | 1044 | 6837 | 825            | 163        | 476 | 279   | 9624  |
| 2018 | 972  | 6759 | 666            | 134        | 441 | 262   | 9234  |
| 2019 | 1087 | 7231 | 725            | 129        | 419 | 335   | 9926  |
| 2020 | 1006 | 6817 | 813            | 116        | 353 | 436   | 9541  |
| 2021 | 1210 | 7376 | 1362           | 134        | 403 | 428   | 10913 |

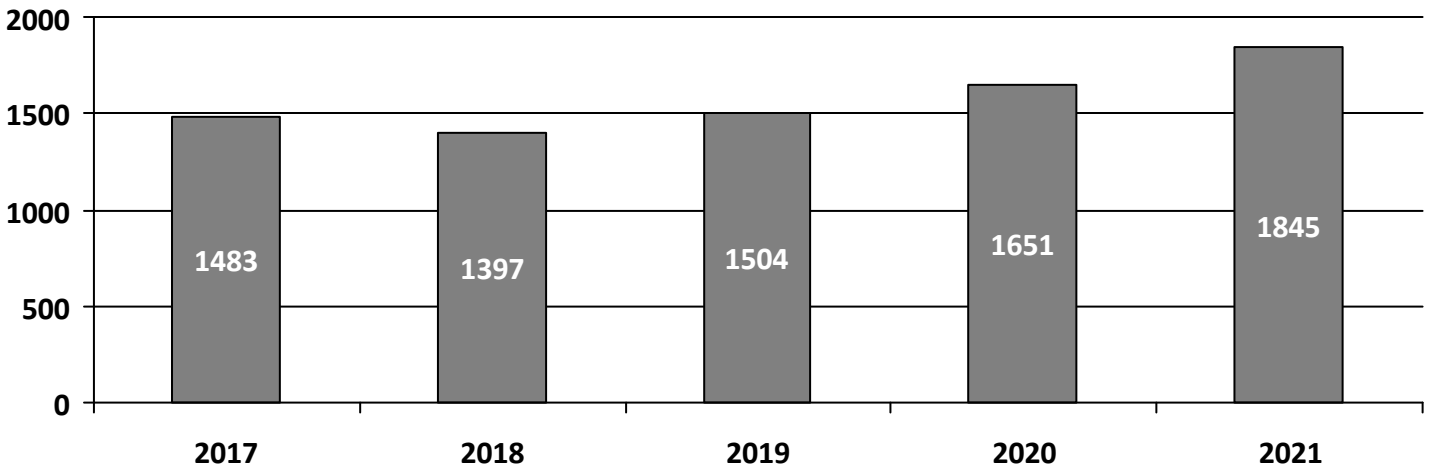
# Dist 10 Current and 5-Year Incident History

## For the Month of December Only



| Year | AFA | EMS | Non-Struc Fire | Struc Fire | MVA | Other | Total |
|------|-----|-----|----------------|------------|-----|-------|-------|
| 2017 | 8   | 66  | 11             | 3          | 13  | 2     | 103   |
| 2018 | 10  | 73  | 14             | 3          | 10  | 4     | 114   |
| 2019 | 6   | 82  | 16             | 2          | 11  | 4     | 121   |
| 2020 | 2   | 99  | 16             | 2          | 16  | 4     | 139   |
| 2021 | 12  | 99  | 22             | 8          | 13  | 2     | 156   |

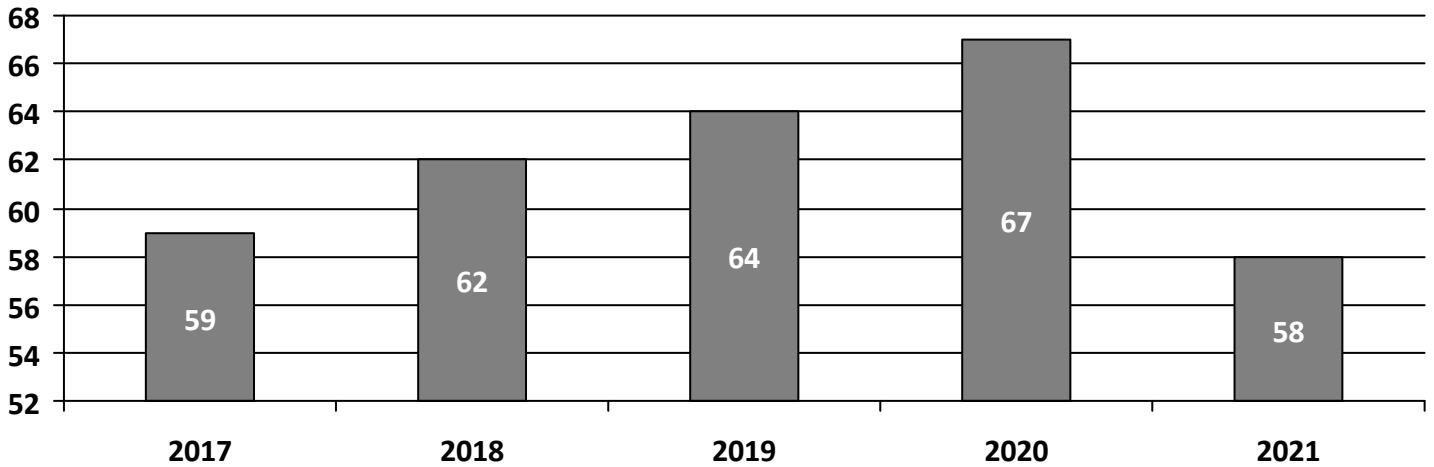
## Year-to-Date Through December



| Year | AFA | EMS  | Non-Struc Fire | Struc Fire | MVA | Other | Total |
|------|-----|------|----------------|------------|-----|-------|-------|
| 2017 | 121 | 919  | 217            | 25         | 155 | 46    | 1483  |
| 2018 | 107 | 904  | 174            | 24         | 144 | 44    | 1397  |
| 2019 | 107 | 932  | 216            | 30         | 151 | 68    | 1504  |
| 2020 | 122 | 1085 | 231            | 18         | 129 | 66    | 1651  |
| 2021 | 140 | 1108 | 349            | 32         | 140 | 76    | 1845  |

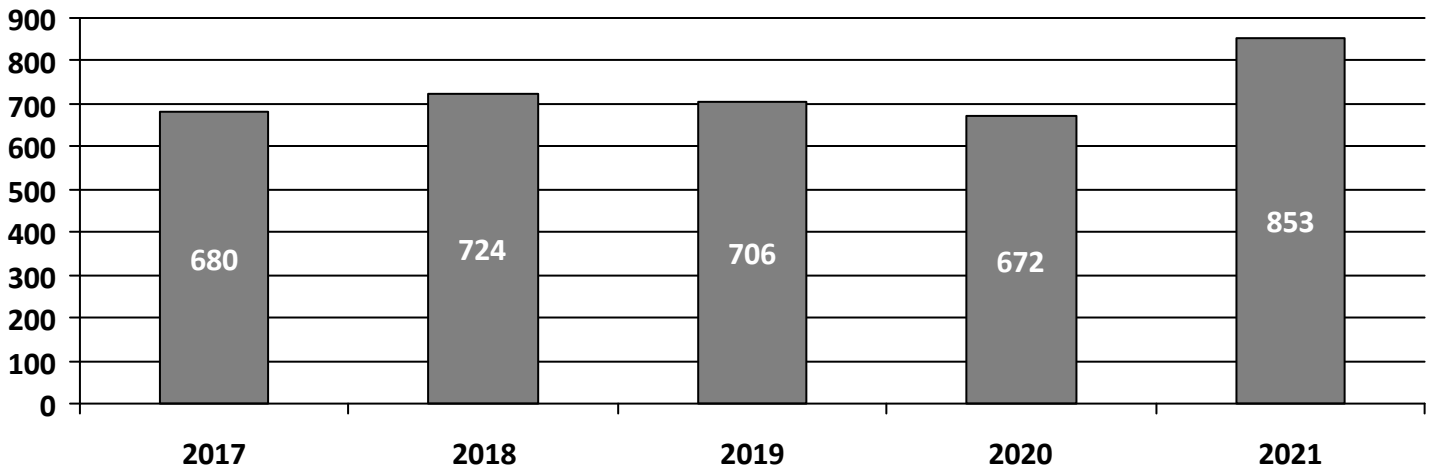
# Dist 38 Current and 5-Year Incident History

## For the Month of December Only



| Year | AFA | EMS | Non-Struc Fire | Struc Fire | MVA | Other | Total |
|------|-----|-----|----------------|------------|-----|-------|-------|
| 2017 | 1   | 44  | 8              | 2          | 3   | 1     | 59    |
| 2018 | 1   | 45  | 9              | 2          | 1   | 4     | 62    |
| 2019 | 0   | 52  | 7              | 1          | 4   | 0     | 64    |
| 2020 | 3   | 49  | 9              | 0          | 6   | 0     | 67    |
| 2021 | 4   | 44  | 6              | 1          | 2   | 1     | 58    |

## Year-to-Date Through December

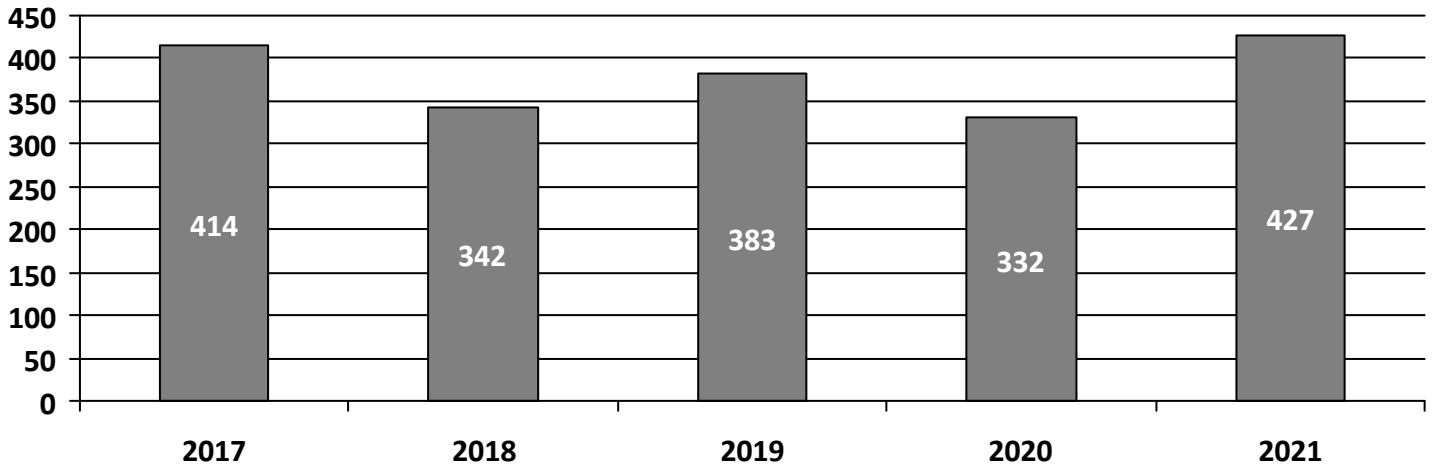


| Year | AFA | EMS | Non-Struc Fire | Struc Fire | MVA | Other | Total |
|------|-----|-----|----------------|------------|-----|-------|-------|
| 2017 | 31  | 468 | 90             | 15         | 50  | 26    | 680   |
| 2018 | 28  | 531 | 91             | 13         | 33  | 28    | 724   |
| 2019 | 14  | 528 | 103            | 8          | 24  | 29    | 706   |
| 2020 | 21  | 443 | 105            | 7          | 29  | 67    | 672   |
| 2021 | 47  | 543 | 157            | 10         | 37  | 59    | 853   |



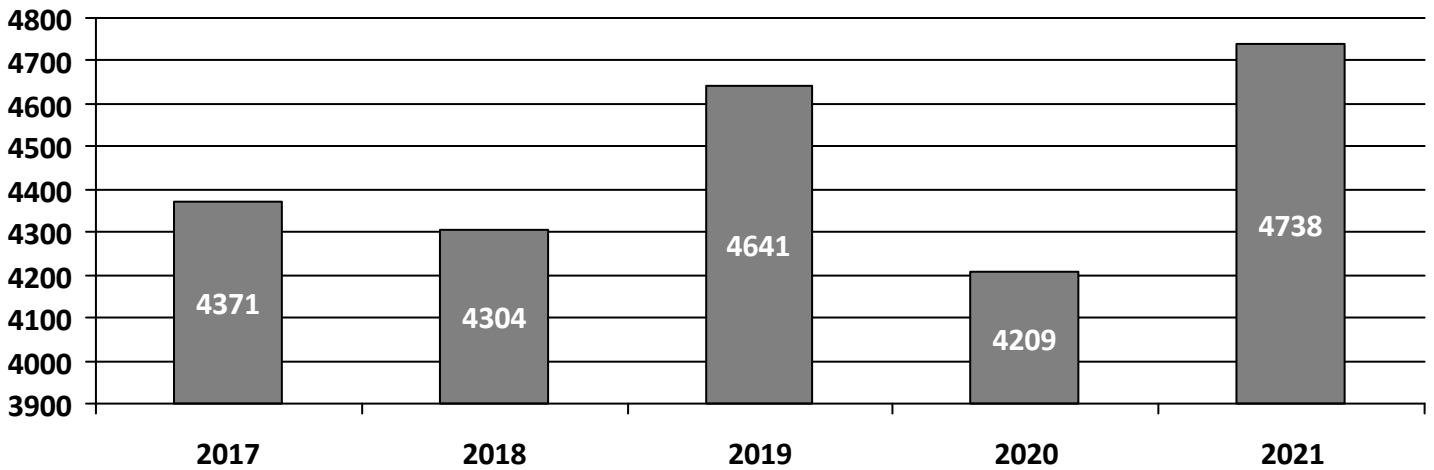
# Issaquah Current and 5-Year Incident History

## For the Month of December Only



| Year | AFA | EMS | Non-Struc Fire | Struc Fire | MVA | Other | Total |
|------|-----|-----|----------------|------------|-----|-------|-------|
| 2017 | 47  | 321 | 12             | 3          | 27  | 4     | 414   |
| 2018 | 42  | 269 | 9              | 2          | 9   | 11    | 342   |
| 2019 | 55  | 279 | 22             | 4          | 10  | 13    | 383   |
| 2020 | 38  | 261 | 14             | 5          | 7   | 7     | 332   |
| 2021 | 53  | 308 | 37             | 0          | 16  | 13    | 427   |

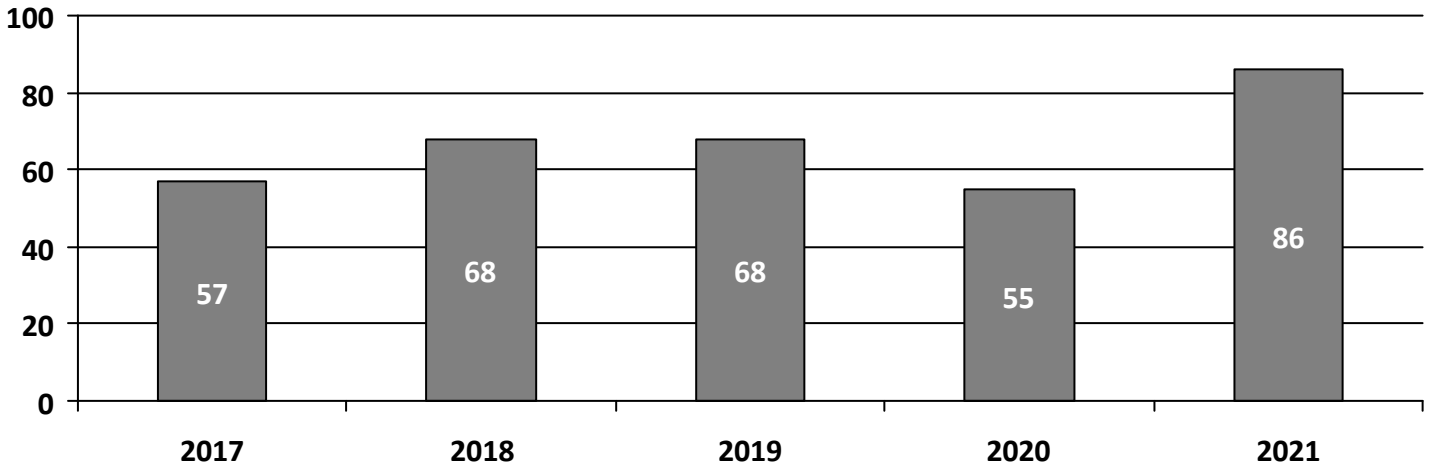
## Year-to-Date Through December



| Year | AFA | EMS  | Non-Struc Fire | Struc Fire | MVA | Other | Total |
|------|-----|------|----------------|------------|-----|-------|-------|
| 2017 | 479 | 3290 | 254            | 53         | 178 | 117   | 4371  |
| 2018 | 429 | 3339 | 223            | 48         | 167 | 98    | 4304  |
| 2019 | 550 | 3569 | 222            | 41         | 145 | 114   | 4641  |
| 2020 | 462 | 3218 | 232            | 47         | 114 | 136   | 4209  |
| 2021 | 564 | 3438 | 410            | 34         | 138 | 154   | 4738  |

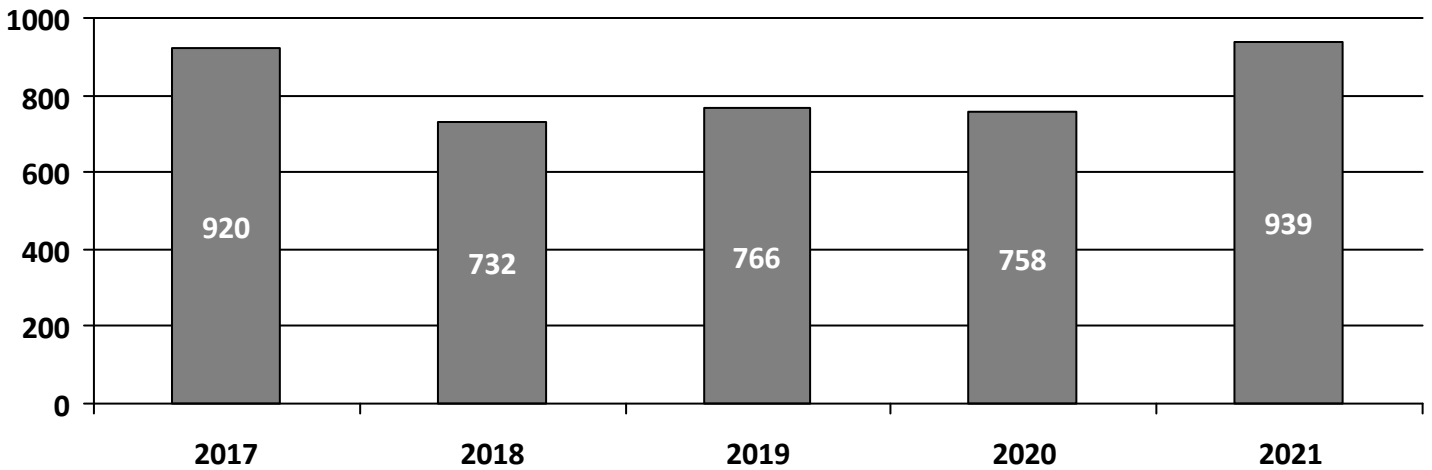
# North Bend Current and 5-Year Incident History

## For the Month of December Only



| Year | AFA | EMS | Non-Struc Fire | Struc Fire | MVA | Other | Total |
|------|-----|-----|----------------|------------|-----|-------|-------|
| 2017 | 5   | 43  | 2              | 4          | 1   | 2     | 57    |
| 2018 | 3   | 59  | 2              | 1          | 2   | 1     | 68    |
| 2019 | 10  | 50  | 3              | 1          | 3   | 1     | 68    |
| 2020 | 7   | 39  | 4              | 0          | 2   | 3     | 55    |
| 2021 | 6   | 60  | 12             | 0          | 5   | 3     | 86    |

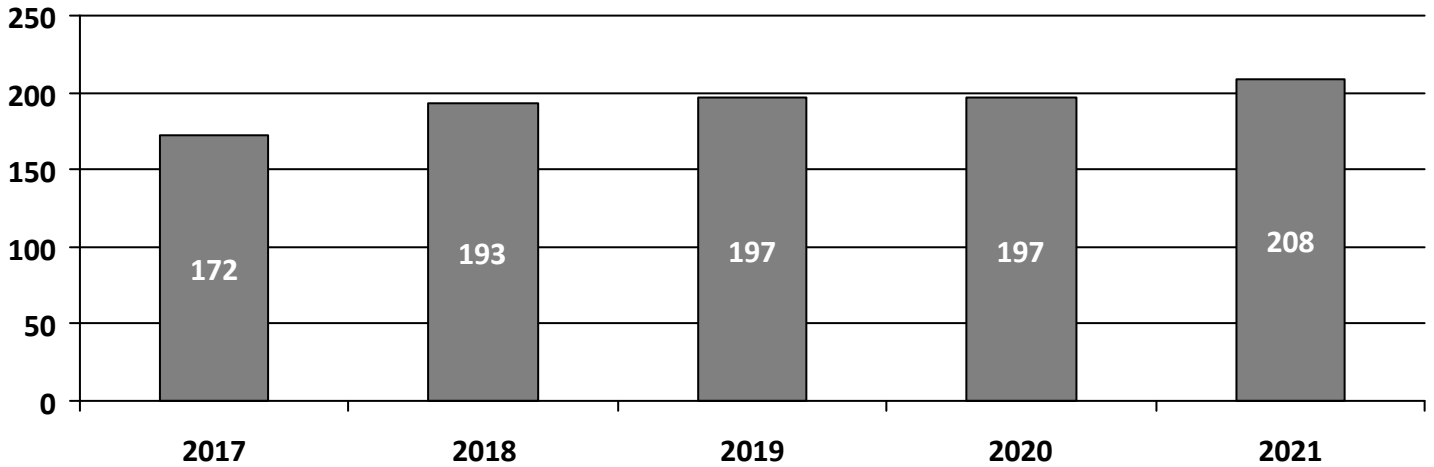
## Year-to-Date Through December



| Year | AFA | EMS | Non-Struc Fire | Struc Fire | MVA | Other | Total |
|------|-----|-----|----------------|------------|-----|-------|-------|
| 2017 | 81  | 715 | 66             | 20         | 23  | 15    | 920   |
| 2018 | 56  | 582 | 48             | 12         | 21  | 13    | 732   |
| 2019 | 82  | 589 | 44             | 8          | 23  | 20    | 766   |
| 2020 | 89  | 546 | 57             | 8          | 23  | 35    | 758   |
| 2021 | 82  | 673 | 116            | 10         | 29  | 29    | 939   |

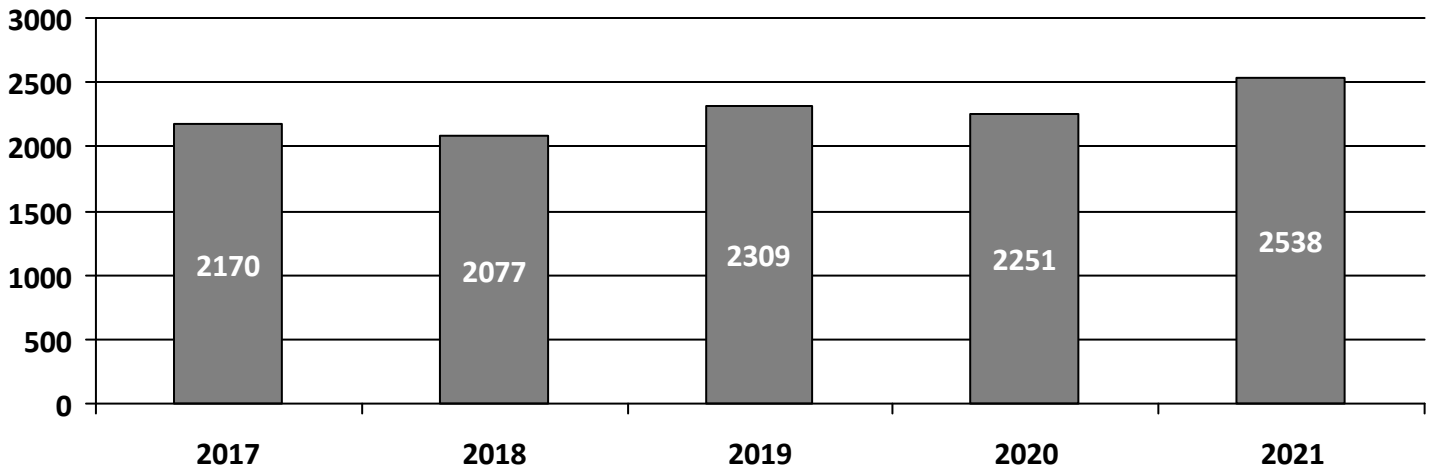
# Sammamish Current and 5-Year Incident History

## For the Month of December Only



| Year | AFA | EMS | Non-Struc Fire | Struc Fire | MVA | Other | Total |
|------|-----|-----|----------------|------------|-----|-------|-------|
| 2017 | 31  | 110 | 10             | 7          | 7   | 7     | 172   |
| 2018 | 38  | 124 | 16             | 3          | 7   | 5     | 193   |
| 2019 | 26  | 133 | 14             | 3          | 6   | 15    | 197   |
| 2020 | 23  | 141 | 14             | 2          | 5   | 12    | 197   |
| 2021 | 37  | 129 | 21             | 3          | 8   | 10    | 208   |

## Year-to-Date Through December



| Year | AFA | EMS  | Non-Struc Fire | Struc Fire | MVA | Other | Total |
|------|-----|------|----------------|------------|-----|-------|-------|
| 2017 | 332 | 1445 | 198            | 50         | 70  | 75    | 2170  |
| 2018 | 352 | 1403 | 130            | 37         | 76  | 79    | 2077  |
| 2019 | 334 | 1613 | 140            | 42         | 76  | 104   | 2309  |
| 2020 | 312 | 1525 | 188            | 36         | 58  | 132   | 2251  |
| 2021 | 377 | 1614 | 330            | 48         | 59  | 110   | 2538  |