Pursuant to the Governor’s Emergency Proclamation, EF&R is unable to provide an in-person location for the public to listen to the virtual Board of Commissioners meeting. Meetings are accessible to the public by a phone-in option.

**Phone-In Option**
Phone-in Number: (509) 931-1382
Conference ID: 652954258#

**Written Comment:** Written public comment will be accepted until 1:00 p.m. on the day of the meeting. Submit your written comments via email to the Board Secretary at publiccomment@esf-r.org.

**Verbal Comment:** Up to three (3) minutes of verbal public comment may be provided per person live during the meeting. Please sign-up in advance of the meeting (by 1:00 p.m.) by completing the Public Comment Sign-Up Form. Kindly review the instructions for Virtual Board and Committee meetings for public attendance and public comment prior to the meeting.

CALL TO ORDER, ROLL CALL

RECESS REGULAR MEETING – BOARD OF VOLUNTEER FIREFIGHTERS MEETING

PUBLIC COMMENT

CONSENT AGENDA *(for approval)*
1. Agenda Bill D10-2020-11 ………………………………………………………………………………….. Page 03
   1.1. Regular Meeting Minutes……………………………………………………………………………….. Page 04
   1.2. Financial Recap………………………………………………………………………………………….. Page 06

GENERAL ADMINISTRATIVE DISCUSSION
1. Revenue and Expense Report……………………………………………………………………………….. Page 08

FIRE CHIEF BRIEFING
- PFAS
- COVID-19
- EF&R Agenda review

COMMITTEE REPORTS
1. EF&R Finance Administrative Committee *(Rude)*……………………………………………………… Page 11

REGULAR BUSINESS
1. Agenda Bill D10-2020-12 (Establishing Audit Officers)……………………………………………… Page 13
2. Recognition of Commissioner Rude for Years of Service

EXECUTIVE SESSION

GOOD OF THE ORDER
CALENDAR REVIEW

- EF&R Board Meeting – July 9, 2020, 4:00 p.m. (VIRTUAL)
- FAC Meeting – July 22, 2020, 12:00 p.m. – 2:00 p.m. (VIRTUAL)
- Issaquah City Council – 1st and 3rd Monday at 7 p.m.
- Sammamish City Council – 1st and 3rd Tuesday at 6:30 p.m.
- Carnation City Council – 1st and 3rd Tuesday at 7 p.m.
- North Bend City Council – 1st and 3rd Tuesday at 7 p.m.

ADJOURN MEETING
SUMMARY STATEMENT: The Board Secretary submits completed minutes for the prior month’s meetings to the Board for review prior to the regular board meeting. The Board acts upon the minutes first directing any needed changes to be noted on the document in ink, initialed by the Board Secretary, and then approving said minutes amended as noted.

District 10 utilizes the Auditing Officer Certification method (RCW 42.24.080) of approving normal and usual ongoing expenditures for payroll, utilities, and other goods and services, on behalf of the Board of Fire Commissioners. Monthly, those expenditures are provided for review and oversight by the Board pursuant to state law (RCW 42.24.180). Items requiring Board approval in advance of payment are presented on separate Agenda Bills to obtain approval and are included on the Consent Agenda when paid after said approval. Items paid but rejected by the Board after they have been paid, will become receivables and immediate collection by the agency audit officer will commence.

SUMMARY STATEMENT: Approve the attached Consent Agenda stipulating any items rejected and ordering the collection thereof.

EXHIBITS: Prior month’s regular and special meeting minutes, together with any hand-noted changes, as directed by the Board. Prior month’s Financial Recap together with Accounting Certification. Prior month’s Blanket Vouchers certified by an Agency Audit Officer.

Expenditure Required: $598,990.94  
Amount Budgeted: $598,990.94

Funds Utilized: General Fund

RECOMMENDED MOTION: Move to approve the Consent Agenda as presented.

ALTERNATIVE(S): Approve the attached Consent Agenda stipulating any items rejected and ordering the collection thereof.

EXHIBITS: Prior month’s regular and special meeting minutes, together with any hand-noted changes, as directed by the Board. Prior month’s Financial Recap together with Accounting Certification. Prior month’s Blanket Vouchers certified by an Agency Audit Officer.

Originator: JF  
Administrative Review: 06/24/20

Action:  
Motion By: 2nd: District Secretary:  
Date: 07/06/20
Alternate Meeting Format: On March 24, 2020, the Governor issued Proclamation 20-28 prohibiting open public meetings from occurring in person. Due to these factors, the regular meeting of the Board of Fire Commissioners of King County Fire District 10 was held virtually on June 8, 2020, using a remote meeting platform.

Present:  Chair Gloria Hatcher-Mays  
Vice Chair Anita Sandall  
Commissioner Alan Martin  
Commissioner Larry Rude  
Commissioner Don Smith  
Board Secretary Jamie Formisano  
Fire Chief Jeff Clark  
Budget Analyst Scott Faires

Audience: None

Absent: None

Call to Order and Roll Call: Chair Hatcher-Mays called the meeting to order at 4:01 p.m. and reviewed the virtual meeting process and guidelines.

The regular meeting of King County Fire Protection District 10 (KCFD 10) was recessed and the Board of Volunteer Firefighters (BVFF) meeting was called to order at 4:04 p.m. The BVFF meeting was adjourned at 4:07 p.m., and the regular meeting of KCFD 10 was reconvened.

Public Comment: None

Consent Agenda: Items listed below were distributed to the Board in advance for review and enacted with one motion. IT WAS MOVED BY COMMISSIONER MARTIN, SECONDED BY COMMISSIONER RUDE TO: Approve the Consent Agenda. MOTION CARRIED, 5 – 0.

1. Agenda Bill D10-2020-09 Board Minutes and Financial Recap:
   • Regular Meeting Minutes  
   • Financial Recap

General Administrative Discussion:  

Fire Chief Briefing:  
• PFAS: The Executive meetings continue to take place virtually. There will be a meeting with the attorney and consultant next week to discuss strategy. Discussion ensued regarding preliminary conclusions and the State’s decision of acceptable levels. Discussed the movement of underground water flow and potential testing locations. The
State is currently delayed in releasing and official statement pertaining to acceptable levels.

- COVID-19: EF&R is still responding to COVID-19 patients and call volumes are increasing. Discussed the department’s internal Phased Approach Guidelines and will not be adjusting the approach until there is a Phase 2.
- Reviewed the June 11, 2020 EF&R agenda and provided a high-level overview of the draft Revenue and Expense Budget for 2021-2022.
- Request from a group of Mirrormont citizens to submit a letter to WSRB letter (see attached).

**Committee Reports:**
- EF&R Finance Administrative Committee: Briefed on the discussions surrounding potential revenue options including; Treat and Refer, Transport Fees, etc.

**Regular Business:**
1. Agenda Bill D10-2020-10 (Fire Benefit Charge Appeal Results): IT WAS MOVED BY COMMISSIONER SANDALL, SECONDED BY COMMISSIONER RUDE TO: Approve to grant one (1) additional appeal received as presented and instruct the District Secretary to send written confirmation of the Board’s action to the taxpayers.
   MOTION CARRIED, 5 – 0.

2. Letter from King County Fire Commissioners re: Road Levy Lid Lift: The final letter was distributed earlier this afternoon. It was briefed that the Levy Lid Lift has been delayed by the County. The Board unanimously agreed for the Board Chair and Board Secretary to draft a letter for the Board to review, approve and send to County Executive Constantine.

3. Non-Profit Discussion: Discussed the attorney comments, including language regarding Paragraph 16 and 17. Commissioners will submit concerns in writing to be forwarded to the attorney for further discussion.

**Good of the Order:**
Commissioner Rude will be moving out of the District on August 1, 2020, which will require his resignation as a District 10 Commissioner.

**Calendar Review:**
- EF&R Board Meeting – June 11, 4:00 p.m., (VIRTUAL)
- FAC – June 17, 2020, 12:00 – 2:00, (VIRTUAL) **(TIME AND DATE CHANGE)**
- Issaquah City Council – 1st and 3rd Monday at 7 p.m., Issaquah City Hall
- Sammamish City Council – 1st and 3rd Tuesday at 6:30 p.m., Sammamish City Hall
- Carnation City Council – 1st and 3rd Tuesday at 7 p.m., Carnation City Hall
- North Bend City Council – 1st and 3rd Tuesday at 7 p.m., Mt. Si Senior Center

**Adjournment:** Chair Hatcher-Mays adjourned the meeting at 4:38 p.m.
King County Fire District 10  
FINANCIAL RECAP  
July 6, 2020

<table>
<thead>
<tr>
<th>Blanket Voucher No.</th>
<th>Paid Date</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund - 100100010</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2020-09</td>
<td>June 1, 2020</td>
<td>Weekly vendor invoices</td>
<td>$6,000.00</td>
</tr>
<tr>
<td>2020-10</td>
<td>June 19, 2020</td>
<td>Weekly vendor invoices</td>
<td>$675.00</td>
</tr>
<tr>
<td><strong>Blanket Voucher Totals:</strong></td>
<td></td>
<td></td>
<td><strong>$6,675.00</strong></td>
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</tbody>
</table>

<table>
<thead>
<tr>
<th>ACH Transfers</th>
<th>Paid Date</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund - 100100010</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>ACH 2020-0009</td>
<td>June 12, 2020</td>
<td>June EF&amp;R Partner Contribution</td>
<td>$592,173.92</td>
</tr>
<tr>
<td>ACH 2020-0010</td>
<td>June 12, 2020</td>
<td>Reimburse EF&amp;R for Grant public notice</td>
<td>$142.02</td>
</tr>
<tr>
<td><strong>ACH Transfer Totals:</strong></td>
<td></td>
<td></td>
<td><strong>$592,315.94</strong></td>
</tr>
</tbody>
</table>

**FINANCIAL RECAP**  
$598,990.94

Acknowledgement to the Board of Commissioners:

I have reviewed the consent agenda and believe it represents a complete disclosure of all expenditures within the current period. reconcile this consent agenda with the King County Treasury report as it becomes available and report and identify any discrepancies to you.

Prepared By - Scott Faires - Budget Finance Analyst

Reviewed By - Ben Lane, Deputy Chief
June 24, 2020

Mr. Dow Constantine, King County Executive
King County Washington
401 5th Avenue, Suite 800
Seattle, WA. 98104

Dear Executive Constantine,

My name is Gloria Hatcher-Mays, Board Chair of King County Fire Protection District 10.

I write in regard to the proposed King County Roads Levy Lid Lift and the implications it has for junior taxing districts. The Commissioners and District we represent urge you, and the entire Council, to reduce the roads lid lift amount to avoid pro-rationing, as outlined by the King County Assessor’s Office.

Fire Districts in King County cannot afford a pro-rationing reduction in their levy rate and continue to meet citizen demands for vital fire and emergency services.

The proposed Road Levy Lid Lift, of $.44 per thousand, is a significant increase for taxpayers. Historically, lid lifts of this magnitude are rarely approved by voters. Proper financial management by the Road’s Division should have triggered more modest levy lid lift ballots every 3-4 years, rather than a huge $.44 measure. Fire Districts, by contrast, propose levy lid lifts every few years to sustain a levy rate that allows them to continue providing the necessary level of service to citizens and communities, demanded by growth within their respective districts. Fire Districts in King County are providing urban level emergency services on a rural funding/taxation model, outlined in state statute.

Our Board encourages you to reduce the road levy lid lift amount to a point that would not trigger pro-rationing of the junior taxing districts. Our fire districts, an essential public service, can ill-afford budget reductions due to pro-rationing.

We want to be a good partner with King County government; however, our first priority and mission is stable funding of fire and emergency services in our fire district.

Yours in service to the citizens of King County,

Gloria Hatcher-Mays

CC: King County Councilmembers (Email)  Jeff Clark, Fire Chief (Email)
   John Taylor, Director (Email)  Puget Sound Regional Fire Authority
   King County Local Services  President King County Fire Chiefs Association
   Jamie Formisano, KCFPD 10 Board Secretary  District 10 Fire Commissioners (Email)
COMMENTS

General Fund

Revenue

Actual revenues are $199,318.50 less than we budgeted for. This is mainly coming from current property tax and current FBC. It is slightly offset by the delinquent property tax and delinquent fire benefit charge which both came in higher than budgeted by $31,195.34 and $15,612.80 respectively.

The current property tax revenue is less than budget by $213,758.10. This is being partly offset by the delinquent property taxes which is $31,195.34 greater than budgeted.

The current fire benefit charge revenue is $51,502.32 less than budgeted. The delinquent fire benefit charge revenue is greater than budgeted by $15,612.80.

We will continue to watch these revenue streams to see if it is due to the delay in payment of property taxes and FBC, how we allocated the monthly budget amounts, or if the revenues are going to come in lower than budgeted.

Expenditures

Total expenditures are $34,893.92 less than budgeted. We are seeing this in all areas except for professional services. This is due to the SAO audit for 2016-2018 occurring in January/February 2020 instead of 2019.

2012 GO Bond Fund

Revenues

Overall revenue was $5,865.55 less than budgeted. This is due to the collection of current property taxes income coming in lower than budgeted. We will also watch this revenue stream to see if the revenues collection increases to the level we budgeted.

Expenditures

The bond interest payment is not due until June 1st. The expenditures reported relate to fees charged by King County to manage the funds.
<table>
<thead>
<tr>
<th>Line #</th>
<th>Title</th>
<th>May 2020 Actuals</th>
<th>May 2020 YTD Actuals</th>
<th>Over / (Under) 2020 Annual Budget</th>
<th>% Of Total Remaining Budget</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>2</td>
<td></td>
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<tr>
<td>4</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>5</td>
<td><strong>Revenue</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>6</td>
<td>Property Tax Revenue</td>
<td>456,971.93</td>
<td>2,639,801.41</td>
<td>(180,748.59)</td>
<td>48.08</td>
</tr>
<tr>
<td>7</td>
<td>Timber Harvest Tax</td>
<td>-</td>
<td>(1,000.00)</td>
<td></td>
<td>0.00</td>
</tr>
<tr>
<td>8</td>
<td>Leasehold Excise Tax</td>
<td>-</td>
<td>565.46</td>
<td></td>
<td>9.42</td>
</tr>
<tr>
<td>9</td>
<td>DNR Timber Trust 2 (State Forest Fund)</td>
<td>1,683.44</td>
<td>3,346.31</td>
<td>(3,653.69)</td>
<td>16.73</td>
</tr>
<tr>
<td>10</td>
<td>DNR PILT NAP/NRCA (in lieu of property taxes)</td>
<td>1,000.00</td>
<td>-</td>
<td></td>
<td>0.00</td>
</tr>
<tr>
<td>11</td>
<td>Fire Benefit Charge Revenue</td>
<td>170,634.16</td>
<td>1,073,191.48</td>
<td>(35,889.52)</td>
<td>48.08</td>
</tr>
<tr>
<td>12</td>
<td>Interest (Net)</td>
<td>4,445.27</td>
<td>2,5719.61</td>
<td>(2,823.61)</td>
<td>46.79</td>
</tr>
<tr>
<td>13</td>
<td>Disposition Of Capital Assets</td>
<td>-</td>
<td>9,494.20</td>
<td></td>
<td></td>
</tr>
<tr>
<td>14</td>
<td><strong>Total General Fund Revenue</strong></td>
<td>633,734.80</td>
<td>3,773,008.50</td>
<td>(199,318.50)</td>
<td>48.27</td>
</tr>
<tr>
<td>15</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>16</td>
<td><strong>Expenditures</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>17</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>18</td>
<td>Total Comissioners Compensation</td>
<td>-</td>
<td>9,125.54</td>
<td>(4,679.46)</td>
<td>27.54</td>
</tr>
<tr>
<td>19</td>
<td>Reserve Pay and Payroll Taxes</td>
<td>-</td>
<td>17,301.42</td>
<td>(14,993.58)</td>
<td>22.32</td>
</tr>
<tr>
<td>20</td>
<td>Total EF&amp;R Partner Expenditures</td>
<td>592,173.92</td>
<td>2,960,869.57</td>
<td>(9,391.43)</td>
<td>41.61</td>
</tr>
<tr>
<td>21</td>
<td>Collection Fee- Fire Protection</td>
<td>13,950.00</td>
<td>10,867.49</td>
<td>(3,082.51)</td>
<td>52.59</td>
</tr>
<tr>
<td>22</td>
<td>Professional Services Expense</td>
<td>2,067.62</td>
<td>32,868.42</td>
<td>16,168.42</td>
<td>52.59</td>
</tr>
<tr>
<td>23</td>
<td>Postage Expense</td>
<td>-</td>
<td>-</td>
<td></td>
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</tr>
<tr>
<td>24</td>
<td>Travel Expense</td>
<td>-</td>
<td>(825.00)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>25</td>
<td>Printing</td>
<td>-</td>
<td>(4,000.00)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>26</td>
<td>Association Dues</td>
<td>-</td>
<td>(4,620.00)</td>
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<tr>
<td>27</td>
<td>Miscellaneous Expense</td>
<td>-</td>
<td>(120.00)</td>
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<tr>
<td>28</td>
<td>Election Expense</td>
<td>-</td>
<td>(1,400.36)</td>
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</tr>
<tr>
<td>29</td>
<td>Intergovernmental Grant</td>
<td>-</td>
<td>-</td>
<td></td>
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<tr>
<td>30</td>
<td>Training &amp; Seminar Expense</td>
<td>-</td>
<td>(3,950.00)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>31</td>
<td>Capital Expenditure - Fire Suppression and EMS Services</td>
<td>-</td>
<td>(4,000.00)</td>
<td></td>
<td></td>
</tr>
<tr>
<td>32</td>
<td><strong>Total General Fund Expenditures</strong></td>
<td>594,241.54</td>
<td>3,045,362.08</td>
<td>(34,893.92)</td>
<td>41.04</td>
</tr>
<tr>
<td>33</td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>34</td>
<td>May 2020 Operating Fund Ending Fund Balance</td>
<td>4,099,865.89</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>35</td>
<td>(Net of current liabilities)</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>36</td>
<td>Unencumbered Funds Available (greater than $650,000)</td>
<td>1,251,000.00</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Line</td>
<td>Title</td>
<td>May 2020 Actuals</td>
<td>May 2020 YTD Budget</td>
<td>May 2020 YTD Actuals</td>
<td>Over / (Under)</td>
</tr>
<tr>
<td>------</td>
<td>----------------------------------------------------------------------</td>
<td>------------------</td>
<td>---------------------</td>
<td>----------------------</td>
<td>---------------</td>
</tr>
<tr>
<td>41</td>
<td>2012 GO Bond Fund</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>42</td>
<td>Revenue</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>43</td>
<td>Property Tax</td>
<td>33,186.97</td>
<td>230,700.00</td>
<td>222,458.03</td>
<td>(8,241.97)</td>
</tr>
<tr>
<td>44</td>
<td>Delinquent Property Tax</td>
<td>552.61</td>
<td>1,875.00</td>
<td>4,246.30</td>
<td>2,371.30</td>
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<tr>
<td>45</td>
<td>Ad Valorem Tax Refund</td>
<td>-</td>
<td>(200.00)</td>
<td>(104.69)</td>
<td>95.31</td>
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<tr>
<td>46</td>
<td>Timber Harvest Tax</td>
<td>-</td>
<td>70.00</td>
<td>-</td>
<td>(70.00)</td>
</tr>
<tr>
<td>47</td>
<td>DNR Timber Trust 2 (State Forest Fund)</td>
<td>87.73</td>
<td>400.00</td>
<td>174.38</td>
<td>(225.62)</td>
</tr>
<tr>
<td>48</td>
<td>DNR PILT NAP/NRCA (in lieu of property taxes)</td>
<td>-</td>
<td>-</td>
<td>1,125.88</td>
<td>1,125.88</td>
</tr>
<tr>
<td>49</td>
<td>Investment Earnings</td>
<td>270.56</td>
<td>1,850.00</td>
<td>900.58</td>
<td>(949.42)</td>
</tr>
<tr>
<td>50</td>
<td>Investment Earnings Service Fee</td>
<td>(3.01)</td>
<td>(38.00)</td>
<td>(9.03)</td>
<td>28.97</td>
</tr>
<tr>
<td>51</td>
<td>Total 2012 GO Bond Fund</td>
<td>34,094.86</td>
<td>234,657.00</td>
<td>228,791.45</td>
<td>(5,865.55)</td>
</tr>
<tr>
<td>52</td>
<td>Expenditures</td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>53</td>
<td>Professional Services Expense</td>
<td>4.07</td>
<td>-</td>
<td>13.53</td>
<td>13.53</td>
</tr>
<tr>
<td>54</td>
<td>Debt Repayment - Fire Suppression and EMS Services</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>385,000.00</td>
</tr>
<tr>
<td>55</td>
<td>Interest and Other Debt Service Cost - Fire Supression and EMS Services</td>
<td>-</td>
<td>-</td>
<td>-</td>
<td>95,100.00</td>
</tr>
<tr>
<td>56</td>
<td>2012 GO Bond Fund</td>
<td>4.07</td>
<td>-</td>
<td>13.53</td>
<td>13.53</td>
</tr>
</tbody>
</table>
Alternate Meeting Format: On March 24, 2020, the Governor issued Proclamation 20-28 prohibiting open public meetings from occurring in person. Due to these factors, the regular meeting of the EF&R Finance and Administrative Committee (FAC) was held virtually on June 17, 2020, using a remote meeting platform.

FAC Members: Vice Chair Larry Rude (Fire District 10)
Board Director Stacy Goodman (City of Issaquah)
Board Director Alan Gothelf (City of North Bend)
Commissioner Ron Pedee (Fire District 38)
Chair Karen Moran (City of Sammamish) (late arrival)

Present: Board Director Chris Ross (City of Sammamish)
Board Director Alan Martin (Fire District 10)
Alt. Board Director Chris Dahline (Fire District 38)
Chris Gianini (City of Sammamish)
Fire Chief Jeff Clark
Executive Assistant Jamie Formisano

Absent: None

The meeting was called to order by Acting Chair Rude at 1:00 p.m.

Old Business:
1. May 27, 2020 meeting minutes for approval: IT WAS MOVED BY DIRECTOR GOTHELF, SECONDED BY DIRECTOR GOODMAN TO: Approve the meeting minutes. MOTION CARRIED 5-0. (Alt. FAC member Chris Ross voted for Sammamish)

Regular Business:
1. Review and approve FAC and Budget Workplan: The FAC unanimously approved the proposed calendar and workplan.

2. Ambulance Fee discussion and recommendation: Provided an overview of the FAC Memo sent on June 10, 2020, which included additional information on Ambulance Transports. Reviewed the history of the current rate, collection practice and opportunities/challenges to adjust current rates. Discussed the pros and cons of hiring a collections agency, current practices of transportation agencies (AMR), and base marking the EF&R transport rate against AMR’s rates. Considered the impact to the public when discussing a potential increase to the rate. Clarified there are two decisions to make; 1. Potentially increase Collection Efforts and 2. Potentially increase Transport Fees.
The FAC agreed to the following:

- **Potential increase of Transport Fees:** Defer the discussion until the Revenue portion of the budget as well as the July FAC meeting. The Chief will provide a summary of options for the FAC to agree upon and then recommend to the EF&R Board and respective Partner Board and Council meetings.

- **Increase Collection Efforts:** Move the discussion to the EF&R Board for further deliberation.

3. **Regional Operating Budget Comparison Discussion:** Discussed the proposed draft 2021-2022 and the impacts of a flat budget.

4. **Overview of 2021-22 Expense and Revenue Budget:**
   a. Sustaining current service levels: The proposed budget reflects no changes to the current service levels. Discussed status of temporary Station 71 (currently awaiting a study on the property).
   b. Collective Bargaining Agreement (CBA) strategy was discussed in Executive Session at the EF&R Board meeting.

5. **Revenue Projection Discussion:** Discussed the increase to the GEMT transport revenue but used a conservative approach due to the sustainability of the GEMT program. Reviewed the non-partner revenues that are accounted for in the proposed budget.

6. **End Fund Balance (EFB) Projection and Strategy Discussion:** Reviewed the projected EFB as well as potential threats to the EFB, which include the Wildland season and a resurgence of COVID-19. Discussed the priorities and discussed potential uses for the 2020 EFB. The Chief will provide an updated EFB recommendation for FAC consideration to approve in preparation for a final proposal in the September meeting. Discussed consideration for funding training related to social justice.

**Good of the Order:** Request that the Board leadership work with Chief Clark to discuss the Agency’s plan pertaining to racial equity and social justice for discussion during the July EF&R Board meeting.

The meeting adjourned at 2:31 p.m.

Next meeting: July 22, 2020, 12:00 – 2:00 p.m.
SUMMARY STATEMENT: The District has various documents that require the Auditing Officer’s signature. The attached Resolution updates the Acting Auditing Officer(s) to serve in the absence of the District’s appointed Auditing Officers.

<table>
<thead>
<tr>
<th>Expenditure Required: N/A</th>
<th>Amount Budgeted: N/A</th>
</tr>
</thead>
<tbody>
<tr>
<td>Fund Utilized: N/A</td>
<td></td>
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RECOMMENDED MOTION: Move to adopt Resolution 20-01 appointing an Auditing Officer and establishing additional Acting Auditing Officer(s).

ALTERNATES: N/A

EXHIBITS: Resolution 20-01 (Establishing Additional Audit Officers)

Originator: SF

Administrative Review: 6/24/20

Action: Date: 7/9/20

Motion By: 2nd: District Secretary:
A RESOLUTION by the King County Fire Protection District 10 Board of Commissioners, King County, Washington to establish additional Audit Officer(s).

WHEREAS, the District is required to have an auditing officer per RCW 42.24.080;

WHEREAS, the District has assigned the duties of the auditing officer to the Budget Finance Analyst position to strengthen financial compliance and oversight with general ongoing business duties;

WHEREAS, the District needs to appoint an Auditing Officer and additional Auditing Officers in the absence of the Budget Finance Analyst;

NOW THEREFORE, by this resolution, the King County Fire Protection District No. 10 Board of Commissioners does hereby appoint Budget Finance Analyst Scott Faires as the District’s Auditing Officer and the following to act as the Auditing Officer in the absence of the Auditing Officer:

Administrative Director Pamela Bryson
Deputy Chief Greg Tryon
Deputy Chief Richard Burke
Deputy Chief Ben Lane

ADOPTED by the King County Fire Protection District 10 Board of Commissioners at its Regular Meeting on July 6, 2020.

Chairperson Gloria Hatcher-Mays
Commissioner Anita Sandall

Commissioner Lawrence Rude
Commissioner Alan Martin

Commissioner Donald Smith
District Secretary, Jamie Formisano