October 14, 2020

RE: In-Home Childcare Fire Inspections

In-Home Childcare Providers,

Due to the overwhelming demand, and the ongoing COVID-19 Pandemic, we are unable to provide in person fire safety inspections for in-home childcare operations.

**WAC 110-300-0170 - Fire Safety**

(2) An early learning provider must arrange for a fire safety inspection annually. A provider must arrange a fire safety inspection with a local government agency. If a local government agency is not available to conduct a fire safety inspection, a provider must inspect for fire safety using the state fire marshal form.

Please see the In-Home Childcare Facility Inspection Checklist on the following page, from Washington State Department of Children, Youth & Families. Once completed, keep this checklist in your facility records.

Thank you.

**Dane Stow**

Dane Stow
Inspector/Captain
## IN-HOME CHILD CARE FACILITY INSPECTION CHECKLIST

**Facility Name:**

**Address:**

**City**

**State**

**ZIP**

**Administrator:**

**Phone:**

**E-mail:**

### DOCUMENT REVIEW

**Annual Local Fire Department Inspection Conducted** (WAC 110-300-0170)

If No, the provider must inspect the child care facility for fire safety by completing this form.

- [ ] Yes
- [ ] No

**Monthly Fire Inspection Report**

(WAC 110-300-0170)

- Inspected on _______ By ______________________

**Chimney/Fireplace/Wood Stove**

(WAC 110-300-0170)

- N/A

**Annual Servicing Report**

- Inspected on _______ By ______________________

**Emergency Fire and Evacuation Plan Reviewed Annually With Staff Signatures**

(WAC 110-300-0470)

- Yes
- No

**Fire Drill Reports**

(WAC 110-300-0470)

- Yes
- No

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**Fire Extinguishers**

(WAC 110-300-0465)

- Annual Servicing Conducted on _____________ By ________________
- Monthly Inspections by Facility Staff

- Yes
- No

### PHYSICAL INSPECTION FOR IN-HOME CHILD CARE PROVIDERS

**Exterior Inspection**

- Address Posted on Building and Clearly Visible (R319.1)

- Yes
- No

**Exits**

- One Exit Door is Side-Swinging Hinged Typed (WAC 110-300-0166)

- Yes
- No

- Exit Aisles, Halls, Doors, Corridors are Clear and Unobstructed (R311.1)

- Yes
- No

- Doors Open With One Effort, No Key or Special Knowledge (WAC 110-300-0166)

- Yes
- No

- Licensed Basements, Licensed Habitable Attics, and Every Licensed Sleeping Room Have One Operable Emergency Escape and Rescue Opening (R310.2)

- Yes
- No

- A Working Flashlight or Emergency Light is Available to Exit (WAC 110-300-0166)

- Yes
- No
**IN-HOME CHILD CARE FACILITY INSPECTION CHECKLIST**

### Electrical (WAC 110-300-0165)
- Outlets Within 6 Feet of Water are Equipped With GFCI Protection
  - Yes □  No □
- Extension Cords are Used on a Temporary Basis Only
  - Yes □  No □
- Power Strips are Plugged Directly Into a Wall Outlet
  - Yes □  No □
- Power Strips are Equipped With Overcurrent-Reset (Fusing) Protection
  - Yes □  No □

### Fire Resistant Construction
- Interior Finishes (Wall and Ceiling) Must Have a Flame Spread Index No Greater Than 200 (R302.9.1)

### Smoke Alarms
- Smoke Alarms Must Be in Each Sleeping Room, In Napping Areas, Outside Each Sleeping Room in the Immediate Vicinity of the Bedrooms, and on Each Additional Story (WAC 51-51-0314)
  - Yes □  No □
- Batteries are Tested Monthly and Documented (WAC 110-300-0170)
  - Yes □  No □

### Stairways
- Shall Be a Minimum Width of 36 Inches (R311.7.1)
  - Yes □  No □
- Enclosed Accessible Space Under Stairs Shall Have Walls on the Enclosed Side With 1/2 Inch Gypsum Board (R302.7)
  - Yes □  No □

### Garages
- Openings From a Garage Are Permitted Only in Rooms That Are Not Used for Overnight Sleeping (R302.5.1)
  - Yes □  No □
- Doors Must Be 1 3/8” in thickness, or 20 Min Rated, and Must Be Self-Closing (R302.5.1)
- Garage Must Be Separated From Residence By Not Less Than 1/2 Inch Gypsum Applied to the Garage Side (Table R302.6)
  - Yes □  No □

### Outdoor Play Areas (WAC 110-300-0145)
- Play Area Has Two Exits (1 Exit Located Away From the Early Learning Program)
  - Yes □  No □
- Both Exits Are Not Blocked
  - Yes □  No □

### Storage of Combustibles and Portable Heaters (WAC 110-300-0170)
- Combustibles Are Stored 3 Feet Away From Heating Devices
  - Yes □  No □
- Portable Heaters Are Not Used in Childcare Space During Operating Hours
  - Yes □  No □

**INSPECTOR NOTES:**

I have inspected my child care facility for fire safety using this checklist.

Provider Signature: ________________________________________________________________

Date: ______________________________________________________________________________

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3000-420-008 (R 3/2020)