

1 **EASTSIDE FIRE & RESCUE**
2 **FINANCE AND ADMINISTRATIVE COMMITTEE**
3 **Meeting Minutes**
4 **June 17, 2020**
5 **VIRTUAL MEETING**
6

7 Alternate Meeting Format: On March 24, 2020, the Governor issued Proclamation 20-28
8 prohibiting open public meetings from occurring in person. Due to these factors, the
9 regular meeting of the EF&R Finance and Administrative Committee (FAC) was held
10 virtually on June 17, 2020, using a remote meeting platform.

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12 **FAC Members:** Vice Chair Larry Rude (Fire District 10)
13 Board Director Stacy Goodman (City of Issaquah)
14 Board Director Alan Gothelf (City of North Bend)
15 Commissioner Ron Pedee (Fire District 38)
16 Chair Karen Moran (City of Sammamish) *(late arrival)*
17

18 **Present:** Board Director Chris Ross (City of Sammamish)
19 Board Director Alan Martin (Fire District 10)
20 Alt. Board Director Chris Dahline (Fire District 38)
21 Chris Gianini (City of Sammamish)
22 Fire Chief Jeff Clark
23 Executive Assistant Jamie Formisano
24

25 **Absent:** None
26

27 The meeting was called to order by Acting Chair Rude at 1:00 p.m.
28

29 **Old Business:**

30 1. May 27, 2020 meeting minutes for approval: IT WAS MOVED BY DIRECTOR
31 GOTHELF, SECONDED BY DIRECTOR GOODMAN TO: Approve the meeting
32 minutes. MOTION CARRIED 5-0. *(Alt. FAC member Chris Ross voted for Sammamish)*
33

34 **Regular Business:**

35 1. Review and approve FAC and Budget Workplan: The FAC unanimously approved
36 the proposed calendar and workplan.
37

38 2. Ambulance Fee discussion and recommendation: Provided an overview of the FAC
39 Memo sent on June 10, 2020, which included additional information on Ambulance
40 Transports. Reviewed the history of the current rate, collection practice and
41 opportunities/challenges to adjust current rates. Discussed the pros and cons of
42 hiring a collections agency, current practices of transportation agencies (AMR), and
43 base marking the EF&R transport rate against AMR's rates. Considered the impact
44 to the public when discussing a potential increase to the rate. Clarified there are two
45 decisions to make; 1. Potentially increase Collection Efforts and 2. Potentially
46 increase Transport Fees.

47 The FAC agreed to the following;

- 48 •....**Potential increase of Transport Fees:** Defer the discussion until the
49 Revenue portion of the budget as well as the July FAC meeting. The Chief
50 will provide a summary of options for the FAC to agree upon and then
51 recommend to the EF&R Board and respective Partner Board and Council
52 meetings.
- 53 •....**Increase Collection Efforts:** Move the discussion to the EF&R Board for
54 further deliberation.

55
56 3. .Regional Operating Budget Comparison Discussion: Discussed the proposed draft
57 2021-2022 and the impacts of a flat budget.

58
59 4. .Overview of 2021-22 Expense and Revenue Budget:

- 60 a. Sustaining current service levels: The proposed budget reflects no changes to
61 the current service levels. Discussed status of temporary Station 71 (currently
62 awaiting a study on the property).
- 63 b. Collective Bargaining Agreement (CBA) strategy was discussed in Executive
64 Session at the EF&R Board meeting.

65
66 5. .Revenue Projection Discussion: Discussed the increase to the GEMT transport
67 revenue but used a conservative approach due to the sustainability of the GEMT
68 program. Reviewed the non-partner revenues that are accounted for in the proposed
69 budget.

70
71 6. .End Fund Balance (EFB) Projection and Strategy Discussion: Reviewed the
72 projected EFB as well as potential threats to the EFB, which include the Wildland
73 season and a resurgence of COVID-19. Discussed the priorities and discussed
74 potential uses for the 2020 EFB. The Chief will provide an updated EFB
75 recommendation for FAC consideration to approve in preparation for a final proposal
76 in the September meeting. Discussed consideration for funding training related to
77 social justice.

78
79 **Good of the Order:** Request that the Board leadership work with Chief Clark to discuss
80 the Agency's plan pertaining to racial equity and social justice for discussion during the
81 July EF&R Board meeting.

82
83 The meeting adjourned at 2:31 p.m.

84
85 Next meeting: July 22, 2020, 12:00 – 2:00 p.m.