

1                                   **KING COUNTY FIRE PROTECTION DISTRICT 10**  
2                                   **Board of Commissioners**  
3                                   **Regular Meeting Minutes**  
4                                   **March 9, 2020**

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6 The regular meeting of the Board of Fire Commissioners of King County Fire District 10 was  
7 held on March 9, 2020, at Eastside Fire & Rescue Headquarters, located at 175 Newport  
8 Way NW, Issaquah, WA 98027.

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10 **Present:**       Chair Gloria Hatcher-Mays  
11                   Vice Chair Anita Sandall  
12                   Commissioner Alan Martin  
13                   Commissioner Larry Rude  
14                   Commissioner Don Smith  
15                   Board Secretary Jamie Formisano  
16                   Fire Chief Jeff Clark  
17                   Deputy Chief Greg Tryon  
18                   Budget Analyst Scott Faires

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20 **Audience:**   None

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22 **Absent:**       Finance and Administrative Director Lisa King

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24 **Call to Order, Roll Call, and Flag Salute:** Chair Hatcher-Mays called the meeting to order  
25 at 4:00 p.m. and led the flag salute.

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27 **The regular meeting of King County Fire Protection District 10 (KCFD 10) was recessed**  
28 **and the Board of Volunteer Firefighters (BVFF) meeting was called to order at 4:00p.m.**  
29 **The BVFF meeting was adjourned at 4:01 p.m., and the regular meeting of KCFD 10**  
30 **was reconvened.**

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32 **Special Presentations/Recognitions:** None

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34 **Public Comment:** Union President deAlteriis briefed the Board on the quarantined  
35 firefighters and appreciates the support of the Board during this time.

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37 **Consent Agenda:** Items listed below were distributed to the Board in advance for review  
38 and enacted with one motion. IT WAS MOVED BY COMMISSIONER RUDE, SECONDED  
39 BY COMMISSIONER MARTIN TO: Approve the Consent Agenda. MOTION CARRIED, 5 –  
40 0.

41 1. Agenda Bill D10-2020-06 Board Minutes and Financial Recap:

- 42       • Regular Meeting Minutes
- 43       • Special Meeting Minutes
- 44       • Financial Recap

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46 **General Administrative Discussion:**

47 January Revenue and Expense Report: Reviewed the financials. Discussion ensued.

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49 **Agenda adjustment: Moved to Regular Business Agenda Item #1, Auditor Report.**

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**Fire Chief Briefing:**

- PFAS: Drilling will begin on March 18, 2020 for two weeks. Discussed the transition of personnel and the next Executive Committee meeting. Discussion ensued regarding placement and testing of wells and barrels of waste.
- Future HQ discussions: There will be a briefing by the City of Issaquah regarding closure of City Hall and the potential conversations of collaborating on a space together for staff. At this point there are no commitments, only conversations, and those will be brought to the Board for future discussions.
  - Discussed relocating HQ to include Lease options for office space, North Bend land considerations, and potential property in Issaquah.
- Reviewed the March 12 EF&R agenda, which will include a walk-on item for PFAS with the City of Issaquah and EF&R.

**Committee Reports:**

EF&R Finance Administrative Committee: Briefed on the governance discussion and next steps to finalize the language in the articles of incorporation.

Local 2878: Briefed in depth regarding the firefighters quarantined and recommended protocols when responding. The Union will be postponing their Union Banquet in April. The Board passes on their healthy well wishes.

Reserve Workgroup: The workgroup has received the same information regarding COVID-19 and are ready to respond as needed. Station 88 will hopefully be ready for sleepers soon.

**Regular Business:**

1. Auditor Report: Introduced the audit team and briefed on the process and results of the audit. The 2016-2018 audit concludes the District operations complied, in all material respects, with applicable state laws, regulations, and its own policies, and provided adequate controls over the safeguarding of public resources. The auditors also reviewed the Clark Nuber financial report and agree with their statements. The final costs reported are approximately \$16k. The auditors will be conducting an accountability audit for 2019 and those costs are estimated to be \$7k. Discussed resources available to the District from the WA State Auditors website. The audit will be finalized and posted online soon.
2. Agenda Bill D10-2020-07 (Fire Benefit Charge Appeal Results): IT WAS MOVED BY COMMISSIONER MARTIN, SECONDED BY COMMISSIONER RUDE TO: Approve to grant two (2) additional appeals received as presented and instruct the District Secretary to send written confirmation of the Board’s action to the taxpayers. MOTION CARRIED, 5 – 0.
3. Agenda Bill D10-2020-08 (Surplus Apparatus): IT WAS MOVED BY COMMISSIONER RUDE, SECONDED BY COMMISSIONER SANDALL TO: Approve to surplus 1820 and 1833 and make available for sale, with the proceeds going into the Equipment Replacement Fund. MOTION CARRIED, 5 – 0.
4. COVID-19 Briefing: Provided the history of the exposure from the Redmond/Kirkland facility. King County has 116 confirmed cases and 20 total deaths. Last Thursday, the firefighters were put under quarantine as they responded to calls for various medical complaints at the Issaquah Nursing & Rehabilitation, one of which resulted in a patient,

100 who tested positive for COVID-19, being transferred to Swedish Hospital Issaquah. The  
101 firefighters are quarantined and are asymptomatic. Discussed quarantined guidelines, the  
102 testing process, impacts to staffing, and the recommendation from the fire service to be  
103 proactive to pre-screening employees opposed to quarantined. The department is  
104 collaborating with neighboring fire agencies as well as daily conference calls with King  
105 County Public Health and the King County Medical Director. Reviewed current supplies,  
106 impacts to Labor with potential agreements within other jurisdictions, and L&I regulations.  
107 The department has disinfecting guns at each station and are being utilized to sanitize  
108 Aid vehicles and stood up a reserve Aid Unit for transport if needed. EF&R receives  
109 direction from King County Public Health and the Medical Director. At this point there is  
110 no recommendations to postpone public meetings, however, that may change.

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112 5. Request to Attend: The following request to attend was unanimously supported by the  
113 Board. Commissioner Sandall stated she would like to withdraw her request to attend  
114 the Chelan conference.

115 a. Commissioner Hatcher-Mays: WA Risk Management, Chelan, June 5.

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117 **Good of the Order:**

- 118 • Discussed a Facebook post regarding the recent Emergency Manager assignment.  
119 Discussion ensued.

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121 **Calendar Review:**

- 122 • EF&R Board Meeting – March 12, 4:00 p.m., HQ  
123 • FAC – March 25, 2020, 12:00 – 1:00, HQ  
124 • District 10 Board Retreat – April 6, 2020, 12:00 p.m., HQ  
125 • District 10 Board Meeting – April 6, 2020, 4:00 p.m., HQ  
126 • Fireground 101 – May 16, 2020, Bellevue Training Facility (*Save the Date*)  
127 • Issaquah City Council – 1<sup>st</sup> and 3<sup>rd</sup> Monday at 7 p.m., Issaquah City Hall  
128 • Sammamish City Council – 1<sup>st</sup> and 3<sup>rd</sup> Tuesday at 6:30 p.m., Sammamish City Hall  
129 • Carnation City Council – 1<sup>st</sup> and 3<sup>rd</sup> Tuesday at 7 p.m., Carnation City Hall  
130 • North Bend City Council – 1<sup>st</sup> and 3<sup>rd</sup> Tuesday at 7 p.m., Mt. Si Senior Center

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132 **Adjournment:** Chair Hatcher-Mays adjourned the meeting at 5:02 p.m.

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134 **Signing of Documents:**

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136 **VIRTUALLY APPROVED BY DISTRICT 10 BOARD OF COMMISSIONERS ON JUNE 8,**  
137 **2020. (Vote: 5-0)**

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