

1 **EASTSIDE FIRE & RESCUE BOARD OF DIRECTORS**
2 **REGULAR MEETING**
3 **February 13, 2020**
4 **4 p.m.**

5
6 The regular meeting of the Board of Directors of Eastside Fire & Rescue was held on
7 February 13, 2020, at Eastside Fire & Rescue Headquarters, 175 Newport Way NW,
8 Issaquah, WA.

9
10 **PRESENT:** Chair Alan Gothelf (City of North Bend)
11 Board Director Larry Rude (Fire District 10)
12 Board Director Alan Martin (Fire District 10)
13 Board Director Matt Talbot (Fire District 38)
14 Board Director Karen Moran (City of Sammamish)
15 Board Director Chris Ross (City of Sammamish)
16 Board Director Chris Reh (City of Issaquah)
17 Board Director Stacy Goodman (City of Issaquah)
18 Board Secretary Jamie Formisano

19
20 **STAFF:** Fire Chief Jeff Clark
21 Deputy Chief Greg Tryon
22 Deputy Chief Richard Burke
23 Deputy Chief Ben Lane
24 Finance and Administrative Director Lisa King

25
26 **AUDIENCE:** Alt. Board Director Ken Gamblin (City of Sammamish)
27 Alt. Director Gloria Hatcher-Mays (Fire District 10)
28 Commissioner Don Smith (Fire District 10)

29
30 **ABSENT:**

31
32 **CALL TO ORDER:** Chair Gothelf called the meeting to order at 4:00 p.m., took roll call and
33 led the flag salute.

34
35 **SPECIAL PRESENTATION:** None

36
37 **PUBLIC COMMENT:** Russel Joe, Republic Service Garbage & Co. Introduced himself and
38 conveyed they are a resource for any cleanup materials in the event of a natural disaster.

39
40 **CONSENT AGENDA:**
41 IT WAS MOVED BY DIRECTOR RUDE, SECONDED BY DIRECTOR MORAN TO: Approve
42 the Consent Agenda as amended. MOTION CARRIED AS AMENDED, 8-0.
43 1. Agenda Bill 2020-05 (Approval of Board Minutes and Financial Recap)

44
45 **COMMITTEE REPORTS:**
46 1. Finance and Administrative Committee (FAC): The committee reviewed and
47 discussed the articles of incorporation, bylaws, and the ILA. The attorneys will be
48 providing revisions to the draft agreement for review a week prior to the next FAC
49 meeting.

51 **FIRE CHIEF BRIEFING:**

- 52 • Legislative Day Briefing: Successful legislative day, covered the priority list with
53 numerous representatives. Chief and Mayor Pauly had additional meetings with
54 representatives regarding SR18. DC Lane represented EF&R as part of the SEAL-TC at
55 a Transportation Commission hearing in Olympia regarding safety concerns on SR18.
56 • PFAS: The Executive Committee discussed the project schedule and work plan. Chief
57 will be co-presenting on PFAS at the WA Fire Chiefs conference in May. Rulemaking is
58 expected to be completed at the end of August.
59 • Recruit Graduation Briefing: Eight recruits graduated. EF&R was represented with Chief
60 Clark providing the opening statement, EF&R Chaplain to provide the benediction and
61 an EF&R Recruit was valedictorian and class representative.
62 • Briefed on the Project Rampart Grant EF&R was awarded, and the AEDs provided to
63 numerous locations within the communities.
64 • Station 88 Fire: Briefed on the Aid Car fire and next steps while working with Belfor
65 (Insurance Adjustors) on a plan to bring Station back to full operation.
66

67 **NEW BUSINESS:**

- 68 1. Board Chair Nominations: IT WAS MOVED BY DIRECTOR RUDE, SECONDED BY
69 DIRECTOR MORAN TO: Nominate and elect Alan Gothelf to serve as EF&R Board
70 Chair. Motion Carried 8 - 0. No opposition, Board Director Gothelf elected to Chair.
71

- 72 2. Vice Chair Nominations: IT WAS MOVED BY DIRECTOR ROSS, SECONDED BY
73 DIRECTOR MORAN TO: Nominate Chris Reh to serve as EF&R Board Vice Chair.
74 Motion Carried 8 - 0. No opposition, Board Director Reh elected to Vice Chair.
75

76 Committee Assignments: The following Directors are assigned to the Finance and
77 Administrative Committee (FAC). Director Moran (Sammamish), Director Ross
78 (Sammamish alternate), Director Goodman (Issaquah), Director Reh (Issaquah
79 alternate), Director Gothelf (North Bend), Alt. Director Koellen (North Bend alternate),
80 Director Rude (D10), ~~Alt. Director Hatcher-Mays~~ (D10 alternate), Commissioner Pedee
81 (D38), Director Dahline (D38 alternate). *Dire. Martin*

- 82
83 3. Agenda Bill 2020-06 (PSERN Service Level Agreement): Provided an overview of the
84 PSERN agreement and implementation timeline. IT WAS MOVED BY DIRECTOR
85 MORAN, SECONDED BY DIRECTOR RUDE TO: Move to approve the Service Level
86 Agreement with PSERN. Motion Carried 8-0.
87

- 88 4. Finalize Board Retreat Agenda: Reviewed and finalized the agenda. The retreat will be
89 held at the Hilton Garden Issaquah on February 27, 2020 at 4:00 p.m.
90

- 91 5. Wildland Strategic Planning and Pre-Deployment Discussion: Briefed on the Wildfire
92 preparedness goal, which includes education and assisting communities with ignition
93 assessments and evacuation messaging. Discussed attending city council meetings,
94 HOAs, and community meetings. The Board recommended the Firewise collaborating
95 with city discussions on Urban Forest Management and having an integrated approach
96 with city fire codes. Currently, DNR is mapping urban wildland interface for city codes,
97 which will be a helpful tool.
98

- 99 6. Emergency Manager: Reviewed the draft agreement with the City of Sammamish (City)
100 to transfer employment of an Emergency Manager. Discussions took place over a year

101 ago with EF&R and the City for the potential partnership of an Emergency Manager.
102 Currently, the City will be hiring an interim City Manager, which is a relative of their
103 current Emergency Manager. Due to the City's internal policies, EF&R has been asked
104 to transfer employment of the Emergency Manager to EF&R. There will be no financial
105 impact to EF&R, and the contract will be a minimum two-year commitment to EF&R. The
106 agreement will be between the City and District 10 as the Employer of Record. This
107 program has the potential to be expanded to several of the EF&R partners in the years
108 to come. The EF&R Board discussed potential liability to District 10, oversight of
109 employee, vetting of employee, L&I and responsibility of statutory requirements.
110 Discussed the Governance surrounding the long-term implications of potentially
111 transition to a non-profit.

112
113 **GENERAL ADMINISTRATIVE DISCUSSION:**

- 114 1. Revenue and Expense Report: Included in packet.
115 2. Incidents Activity Report: Included in packet.
116

117 **GOOD OF THE ORDER:** N/A
118

119 **CALENDAR REVIEW:**

- 120 • FAC – February 26, 2020, 12:00 – 1:00, HQ (*lunch provided*)
121 • EF&R Agenda Review – February 26, 4:00 p.m., HQ (*North Bend*)
122 • EF&R Board Retreat – February 27, 4:00 – 7:00 p.m., Hilton Garden Inn, Issaquah
123 • EF&R Warrant Review – March 12, 2020, 3:30 p.m., HQ (*North Bend*)
124 • EF&R Board Meeting – March 12, 2020 4:00 p.m., HQ
125 • Fireground 101 – May 16, 2020 Bellevue Training Facility (***Save the Date***)
126

127 **EXECUTIVE SESSION:** The EF&R Board moved into Executive session pursuant to RCW
128 42.30.101(1)(g) to review performance of a public employee. The Executive session is
129 estimated to last for ten minutes beginning at 5:05 p.m. The regular session was called to
130 order at 5:15 p.m., no action was taken during Executive session.
131

132 **ADJOURNMENT:** Chair Gothelf adjourned the meeting at 5:20 p.m.
133

134 **SIGNING OF DOCUMENTS:**

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137 Board Director	137 Board Director
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